



To: Administrative Policy Board
From: Executive Director Ronald Bonneau, ENP
Ref: Progress Report – January 13, 2014

1. I am in the process of reviewing and developing a RFI for the development of a new KCDA logo and related material with guidance from Erin Nemasil of Wyoming.
2. We are reviewing responses to the letter of interest sent to several local law firms to represent KCDA in legal matters.
3. I presented the Assignment Agreement for EMD software from Priority Dispatch to each of the three ambulance companies for their review and concurrence. I worked with Priority Dispatch and the two attorney's (PDC and KCDA) to secure the change in language for the assignment of the KCDA EMD licenses to each ambulance company. The edited assignment quotes were tendered to each ambulance company as the reference point for the scope of work they are agreeing to and for which the assignment agreements reference. The indication is that the agreements will be approved by each ambulance company in January with the effective date of the agreements February 1, 2014.
4. I have begun filing out the Rehmann questionnaire for the FY2013 Audit.
5. I processed a TEEAF travel reimbursement from Matt Groesser for the Emerging Technology Forum in Boston on December 2 – 4, 2013.
6. I have spent considerable time participating in the Motorola conference calls as they relate to the CAD project and currently to the proposal by Motorola to trade off CAD deliverables for other items in their public safety portfolio. These calls have been with Judy White, our KCDA CAD development team, Luke Hollis of Motorola, Christine Lay of Motorola and Tim Boyle of Motorola. Additionally, I attended the briefing at Motorola headquarters on November 21 and 22, 2013, where the Kent County team reviewed offerings that Motorola was willing to trade

for these items. Subsequently, I participated in a conference call with Karen Carlson of Motorola on the value of the thirteen items. *(A separate report on this item is attached to the Progress Report that reflects the current status).*

7. We are continuing the discussion with Kimball and Kent GIS to determine the changes in GIS data needed to comply with the State NG data requirements and had a conference call with Kimball and Kent IT/GIS to discuss methodology and costs to correct these deficiencies going forward.
8. I continue to attend the Motorola conference calls on CAD and monitor the progress in addressing the move to production mode of 3.1.6 and related issues. As part of the ongoing process KCDA signed off on version 3.1.6 on December 18, 2013, with some stipulations documented on 4 remaining items required by the PSAPs and authorized Motorola to generate a milestone invoice for payment of the amount due minus the credit owed by Motorola for payments KCDA made for OT for CAD Hot Fix testing by the PSAPs as agreed to by Motorola.
9. I have spent a considerable amount of time and effort trying to understand the significant delta between the CAD software maintenance costs that were originally quoted to KCDA in the RFP response of 2009 and the actual costs of software maintenance tendered to KCDA by Motorola in December. The examination of those documents indicated that Motorola did not honor the costs they provided in 2009 for the 1st year of software maintenance. Subsequently, I have had several conversations with Luke Hollis on the issue to try to come to an understanding of the true costs of maintenance. The results of the call were that the amounts tendered during the RFP process were for items that KCDA was considering while the costs provided in November were reflective of the actual system in use by KCDA and the PSAPs. Additionally, I have notified Motorola that KCDA will not be executing a hardware maintenance contract for the backroom computer equipment, that we will be scheduling replacement of that equipment by the end of the warranty in April of 2014. Motorola advised me that a portion of the third party maintenance quoted was for backroom hardware, the rest being for installed third party software on the backroom equipment that they will break out of the quote but will still be a cost to KCDA moving forward.
10. I requested the six month call statistics (July 1 – Dec 31, 2013) for both PSAPs so that KCDA can provide 9-1-1 surcharge funds per out call handling agreement with the PSAPs for the final payment of FY2013.

11. I'm monitoring the renewal of our MMRMA with our insurance team at IBEX in Farmington Hills, MI., and look forward to them issuing a renewal quotation in the near future.
12. Subsequent to the heat related server failure at Kent County Sheriff, I filed an incident report with MMRMA should the assessment of the server identify damages to the server that would cause repairs and/or replacement. Additionally, I briefed the Finance Committee on the potential financial impact of this event and received permission to expend Authority funds, in excess of the budgeted line item, using capital fund reserves to address this emergency situation. Quotes for evaluation of the equipment was secured through Motorola and the systems were examined for re-certification by Fortinet and HP.
13. I have compiled the Kent IT/GIS as requested report by the Board and the report is included in the Board packet for January 13, 2014.

Respectfully submitted,
Ronald Bonneau, ENP