



To: Administrative Policy Board  
From: Executive Director Ronald Bonneau, ENP  
Ref: Progress Report – October 28, 2013

1. I met with Curtis Holt and the media consultant for the City of Wyoming and reviewed the Scope of Work as presented by Media Place Partners. It was her impression that the SOW needed to be further defined as to deliverables and the costs associated with each. She recommended parceling out the deliverables into modules for more cost efficient use of KCDA funds. We have had a follow up meeting and discussed the method to be used to solicit proposals for the rework on the KCDA logo and tag line as well as the rules for use of the logo. She feels that there are several strong logo firms in the GR area that could perform this job within the current fiscal year. We are evaluating some RFQ's for a select number of local firms to respond to KCDA on this issue.
2. I created the Public Notice on the proposed FTY2014 budget and had it published in the Grand Rapids News on Sunday, October 20, 2013. I also had the proposed budget posted on our website, kent911.org.
3. I continue to have weekly conference calls with Jon Stones of Priority Dispatch as we move forward with the ProQA™ and AQUA™ software project.

I obtained value statements from Priority Dispatch for each of the individual ambulance companies. The value statements were created using the inventory of needs provided by each ambulance company.

As you will recall, last month the Admin Policy Board authorized KCDA to pay the third installment of the Priority Dispatch contract to take advantage of the offer by Priority Dispatch to forgive the final payment of \$30,200 so the final amount of the contract that was closed with them was \$121,303.

In discussions with Priority Dispatch they have altered the Scope of Work to allow KCDA to have a credit of \$121,303 rather than trying to match our original

Scope of Work items with the Scope of Work needed for the individual ambulance companies. This approach allowed KCDA to address the individual needs of the ambulance companies in creating the individual value statements.

I had a telephone conference call with the Finance Chair and the Board Treasurer to develop a baseline funding strategy that had definable and defensible costs for each ambulance company. Subsequent to that discussion I had individual meeting with each ambulance company official and negotiated an agreed upon price and scope of work that was reviewed by Priority Dispatch.

To date all three ambulance companies have agreed to the funding strategy developed by the Finance Chair and Treasurer and have agreed upon their cost to participate, which will result in KCDA recovering over \$57,000 of our prepaid costs to Priority Dispatch.

The cost breakdown of the proposed EMD project are indicated below.

<b>Name</b>	<b>Priority Dispatch Original Value Statement</b>	<b>ACE™ Application</b>	<b>System Annual Maintenance</b>	<b>ProQA Paramount™ and/or AQUA™ Licenses</b>	<b>TOTAL Due to KCDA</b>
<b>Rockford</b>	\$34,580	\$2,250	\$2,240	\$9,000	\$13,490
<b>Life</b>	\$27,312		\$7,347	\$7,000	\$14,347
<b>AMR</b>	\$57,600	\$2,250	\$6,720	\$21,000	\$29,970
<b>TOTAL</b>	<b>\$119,492</b>				<b>\$57,807</b>

I developed a draft MOU document with base line language which was presented to the KCDA Attorney Matt Zimmerman of Varnum for his review in order to begin to develop the exact contract language. I met with Matt at his GR office and continued to work on the terms of the license assignment to the individual ambulance companies and the benefits to KCDA for that assignment. We also clarified some points that Priority Dispatch will need to perform to assign these licenses from KCDA to the individual ambulance companies.

I suggested, and Matt agreed, that we need to include certain caveats for each ambulance company that is participating in the program to implement the ProQA™ Paramount and AQUA™ systems which include the requirement for each to attain ACE™ certification within 5 years, maintain the current level of ProQA™ software and provide regular reports to KCDA on system performance.

4. I received notification from the Department of the Treasury of the State of Michigan that our application to CGAP funding has not been chosen for this round of funding. The letter has been placed in the file.
5. The Kent GIS information was uploaded to the State of Michigan NG GIS site for evaluation with the assistance of Matt Groesser. Kimball evaluated the data submitted against the NENA NG911 data standards being used in the State Repository for NG911 GIS layers. I attended a conference call with the two PSAP's and Kimball where the evaluation of data was discussed with the deficiencies they found and methods we can use to correct those deficiencies. A follow up call will be scheduled with Kent GIS to plan corrections identified.
6. I attended a conference call with the two PSAPs and Motorola to discuss 17 items in the CAD system that Motorola cannot provide (although they were required in the RFP and contract) and what we can do to offset those deliverables with other Motorola portfolio items (radios, etc.) I advised Luke Hollis of Motorola that any change in the contract terms between KCDA and Motorola will required concurrence by the Administrative Policy Board and cannot be agreed to without that vetting process. The two PSAPs will be meeting to discuss the 17 items to determine if they are all required or not and what we can do moving forward. That meeting will precede an internal meeting of the PSAPs to discuss what other portfolio items might be considered as an offset to the contracted deliverables. If that can be decided then the proposal would be presented to the KCDA Admin Policy Board for discussion.
7. I continue to attend the Motorola conference calls on CAD and monitor the progress in addressing the acceptance of 3.1.6 and related issues.
8. I attended the State 9-1-1 Committee meeting in Lansing where several house bills were discussed that may have an impact on 9-1-1 systems throughout Michigan if they are passed. Harriett also explained a bill that is pending the will alter the State 9-1-1 Committee structure and provide more enforcement powers

for the Committee when service providers do not remit the correct or timely surcharge. She believes that it will be an improvement to the way the Committee will do business in the future.

9. I prepared a letter to the Participating Entities advising them that one of their KCDA representatives will be leaving KCDA due to retirement (Barry Getzen) effective January 1, 2014. The letter requested that the group provide to KCDA the name of Barry's replacement to the KCDA Board. Barry has agreed to stay on the KCDA Board until January even though his retirement is effective in November.

Respectfully submitted,  
Ronald Bonneau, ENP