



To: Administrative Policy Board  
From: Executive Director Ronald Bonneau, ENP  
Ref: Progress Report – September 23, 2013

1. I met with Curtis Holt and the media consultant for the City of Wyoming and reviewed the Scope of Work as presented by Media Place Partners. It was her impression that the SOW needed to be further defined as to deliverables and the costs associated with each. She recommended parceling out the deliverables into modules for more cost efficient use of KCDA funds. We have scheduled a follow up meeting to discuss a strategy going forward.
2. I have had several conference calls and email exchanges with Jon Stones of Priority Dispatch in reference to the needs of the three ambulance companies (Life, AMR and Rockford) going forward as it relates to their interest in moving to the ProQA and AQUA products. I supplied him with the inventory of needs as presented by the ambulance companies and worked up three quotes of what the retail value of the software programs implementation would be for each ambulance company, including ACE accreditation and training of personnel in ProQA and AQUA. This was done so that I could compare what KCDA has already paid and what we are obligated to pay Priority Dispatch against what would be the cost to provide the software to the three ambulance companies.

Additionally, I have been working with Priority Dispatch to reduce the contracted obligation of the Authority of the original \$151,303.00 contract. Through our discussions I have been requesting them to provide some degree of financial relief to the Authority from the contracted obligation.

On Wednesday, September 18<sup>th</sup> I received a phone call from Jon Stones saying that Priority Dispatch will forgive the final payment of \$30,260.60 due to them IF the Authority will pay the invoice we have been holding since February for \$37,825.90 effectively reducing the contract obligations of the Authority from \$151,303 to \$121,042.40. I have spoken with the Chair of the Finance Committee and he believes, as I do, that this is a major concession of the part of

Priority Dispatch and that we should move forward and close out our obligation to them with this payment.

What still has to happen is for me to work with the three ambulance companies to develop a business plan for them to participate in the EMD products from Priority Dispatch and determine the rate of reimbursement for their individual costs of the software packages.

Therefore, I am preparing to have a follow up meeting with Kent EMS, (Dr. Chassee and Mic Gunderson), Dick Whipple from AMR, Mark Meijer from Life and Roger Morgan from Rockford ambulance to discuss the price proposal from Priority Dispatch in relation to what Priority Dispatch believes they would each need to use the ProQA and AQUA software as discussed.

3. The Kent GIS information was uploaded to the State of Michigan NG GIS site for evaluation with the assistance of Matt Groesser. Kimball will be examining the data for compliance with NG 911 requirements and will issue KCDA a report on their findings.
4. I met with the two PSAP managers to discuss the capital budget for KCDA as it relates to items that KCDA is budgeting to replace or upgrade in the future. The meeting was very productive and we have a good baseline for what is required yearly in funding to prepare for both future technology purchases as well as to pay for current obligations as they relate to technology platforms. This information was used to prepare an additional draft of the FY2014 budget which the Finance Committee discussed on an Internet meeting preparing for the discussion of the FY2014 budget at the APB meeting of September 23<sup>rd</sup>.
5. I processed a request for reimbursement for OT used in the testing of CAD Hot Fixes 17.3, 17.4 and 17.5 by the City of Grand Rapids after receiving confirmation from Motorola that they concurred with the sum submitted and would issue a credit against the amount billed on the next milestone payment invoice submitted to KCDA. The Excel spreadsheets were reviewed for accuracy and placed on the voucher list of payables.
6. I processed a request for reimbursement for OT used in the testing of CAD Hot Fixes 17.3, 17.4 and 17.5 by the Kent County Sheriff after receiving confirmation from Motorola that they concurred with the sum submitted and would issue a credit against the amount billed on the next milestone payment invoice submitted

to KCDA. The worksheets were reviewed for accuracy and placed on the voucher list of payables.

7. I requested from AT&T the invoices for maintenance services on the Cassidian Phone system for 2014-2015. I received the invoices and reviewed them for accuracy and placed them on the voucher list of payables.
8. I continue to attend the Motorola conference calls on CAD and monitor the progress in addressing the acceptance of 3.1.6 and related issues.
9. Received information from Kent County Finance that they had received \$562,328 in Kent County 911 surcharge and will be remitting it to KCDA by the end of the month. This brings income from Kent County 911 surcharge to \$1,468,472 or .48% of the amount budgeted (\$3,040,000) while the income from State 911 surcharge is \$500,524 or 54% of the amount budgeted (\$920,000). This represents the first half of the year for surcharge collection (April – September) remembering that the first three months are accrued back to the previous fiscal year.

Respectfully submitted,  
Ronald Bonneau, ENP