



To: Administrative Policy Board
From: Executive Director Ronald Bonneau, ENP
Ref: Progress Report – November 26, 2012

1. After the Board meeting of October 29th both PSAP's submitted requests to add \$25,000 each to the FY2013 budget for OT costs in training and implementing EMD. I had an Internet meeting with the Finance Committee on November 15th where they approved the requests. The proposed budget was posted on the kent911.org website and a notice of public hearing was posted in the Grand Rapids Free Press on November 18th, pursuant to an opinion by Matt Zimmerman of Varnum and the direction of the Chair.
2. The MMRMA questionnaire for coverage for 2013 was completed and submitted for their review. The questionnaire identified \$1,342,173 of assets at Grand Rapids and \$1,588,779 of assets at Kent County Sheriff that belong to KCDA.

Additionally, I have met with Gail Sheppard of Wyoming who advised they have an internal asset management software system that can be modified to track KCDA assets. Gail has provided information on KCDA asset tags to me and they have been ordered. I am working to complete the CAD assets prior to cutover since access to the equipment is easy at this time. The asset list for existing Cassidian equipment already installed will be done after CAD cutover is completed.

I have begun to formulate an Asset Inventory and Disposal Policy for review pursuant to the procedures adopted by the Board after discussions with Tim Smith of the City of Wyoming.

3. I requested invoices from both PSAP's for the 2nd payment of CAD administrator fee this month. Both have been submitted, coded and made ready for payment.

4. I had a conference call with Jon Stones of Priority Dispatch to continue our discussion about the status of Motorola – ProQA Paramount interface. He has no new information and does not think it has been Beta tested yet. Priority has issued another milestone payment, which is on the list of bills, pursuant to the financial agreement reached with KCDA earlier this year.
5. I updated the web page to remove the 2009 report to the Mayors as requested by Board member Peterson and am working on an updated version outlining the accomplishments of KDCA and the PSAP's since that report.
6. I submitted a new cover story to the web site and it has been posted.
7. I have had continuing discussions with Judy White about the IyeTek change order and the status of that project which resulted in the formal change order being signed by me on November 8th. I have inquired of Michelle Young, who was coordinating the interface, to determine the status of the IyeTek invoice which has not been received by KCDA.
8. I continue to participate in the weekly conference calls with the PSAP managers and their teams with Motorola as we move forward in addressing the concerns about the CAD implementation plan. The go live date has been established for December 4th and 11th.

There has been some discussion about the possibility that GR will not cut over on December 11th as planned and what ramifications that may have on System Acceptance and the resulting milestone payments.

I have reviewed both the original contract with Motorola signed on December 21, 2009 and the Scope of Work document provided by Motorola. I believe that if this should come to pass that KCDA would have to have a legal opinion on what options are available to KCDA in regards to these issues. Compounding the issue and creating some confusion is the fact that completion dates and timelines stated in the original contract are so far in the past that the relevance of certain deliverables to the Customer are not easily determined .

To believe that after a delay of over two years from the original cutover date established in the contract, that Motorola would not extend additional time to GR to implement a functional system before demanding the system acceptance timeline be met, is hard to believe. In my view the delays that have resulted in a

three year CAD implementation project have resulted from software delivered to the Customer that did not meet the requirements of the contract awarded.

The contract states that the contracted parties are Motorola and KCDA, not the individual PSAP's and the Final System Acceptance language as contained in the written Scope of Work document states that it is "contingent upon the successful completion of Functional, Installation and Interface testing for each Subsystem and the Customer's receipt of beneficial use of each subsystem." While not an attorney, I would assume a good argument could be made that all the functional components have not been delivered to all parties covered by the Customer and certainly not all subsystems.

And while it was understood that each PSAP was never going to cutover at the same time, a lengthy delay of GR past the cutover date of KC, has the potential of placing KCDA in a vulnerable position as to acceptance testing of the system and the resulting financial payments when a good portion of the users are not on line. Again, not being at attorney, I think the legal stance of KCDA would need to be determined by counsel if the situation manifests itself.

9. As reported last month, I reviewed the current MMRMA insurance policy with MMRMA representative Keith Potter on October 10th. Pursuant to our discussion I have completed and submitted a questionnaire about our renewal and the new assets to be included in the insurance policy. I am in the process of securing a list of all KCDA assets in conjunction with the PSAP's.
10. Pursuant to concurrence by the Board at the October policy board meeting that the Board was pleased with the current auditing services provided by Rehmann and did not want to bid out the contract, I had conversations with Rehmann and requested and received a proposal for the KCDA audit of FY 2012. In the proposal, Rehmann will charge the Authority a higher rate than before. This is due to the change in Fiduciary and their new fiscal year as compared to ours which will require Rehmann personnel to be on site more as well as the additional auditing work that the State of Michigan's Auditor General is requiring of 9-1-1 systems which includes a provision where sampling must be conducted of expended 911 funds. Rehmann also provided a proposal extending our auditing arrangement for an extended term of 3 or 5 years, with discounts for extended term pricing based on longevity.

The Finance Committee has reviewed the proposal. The Finance Committee and I recommend to the Board that the Board pass a resolution to accept the

three year term for the FY2012, 2013 and 2014 audits as proposed. This will create a situation where our contract with Rehmann will mirror the termination date of the current Rehmann contract with the City of Wyoming, our Fiduciary. At such time, the Authority could participate with Wyoming in securing new bids for auditing should that be the desire of the Board.

11. I received the nominations of each agency for the KentEMS Governance and Technical committees for confirmation at the Board meeting in November. For Kent County, Capt. DeWitt will be the Governance rep and Matt Groesser the Technical rep while Karen Chadwick will represent Grand Rapids on both Governance and Technical.

Respectfully submitted,
Ronald Bonneau, ENP