



To: Administrative Policy Board  
From: Executive Director Ronald Bonneau, ENP  
Ref: Progress Report – August 27, 2012

1. I continue to meet with Tim Smith from the City of Wyoming to accomplish the transfer of fiduciary duties to the City of Wyoming, including the transfer of \$5,517,304.33 from Kent Co to the new account at Fifth Third.
2. As reported in the Administrative Policy Board Progress report I had the question of whether or not the Sheriff and Grand Rapids Police Chief could be signatories on KCD A checks. Pursuant to the review of the question by Matt Zimmerman as supplied to the Board in the Progress Report of July 23<sup>rd</sup>, the Financial Policy and Financial Procedures were edited and were reviewed again by the Fiduciary and the Finance Committee as well as the KCD A Executive Committee and are recommended for approval at the APB meeting on August 27<sup>th</sup>.
3. A correction to the APB Progress Report in July; Tim and I have established the KCD A bank account at Fifth Third, not First Third as reported
4. Tim and I have finalized the new chart of accounts for KCD A and have inserted the approved budget for this fiscal year into the new format. I have met with the Finance Committee and have provided the new budget format with chart of accounts and fund balance that we plan on using for the development of the Fiscal 2013 budget in October.
5. We are working on posting all the expenditures into the new budget format so that actual cost centers for activities can easily be seen. Additionally, we have created sub expense categories for both Grand Rapids and Kent County PSAP within the new format and have explained those cost centers to the Finance Committee.

6. I have been working with Web Tech to redesign the KCDA website and have made some changes in the look of the pages including a new article for the home page about Ralph's retirement.
7. I continue to participate in the weekly conference calls with the PSAP managers and their teams with Motorola as we move forward in addressing the concerns about the CAD implementation plan. While the go live date still is a moving target, it appears that it is becoming clearer as we move to release 3.1.6. Talking to the testing teams I believe they are working to identify the remaining issues before a go live date can be chosen. The go live date is an important milestone to determine so that all parties have ample time for training in the use of the new software.
8. I set up a conference call with Cassidian software support engineers in Temecula, California and the two PSAP's to assist in identifying the reasons for the difference in report statistics between Patriot Stats and Aurora used in the call handling agreements for surcharge distribution. I have continued to monitor the progress and believe there has been some progress made in reducing the discrepancies. The only remaining issue has been to allow Cassidian access to our system through a VPN connection and Kent County has been attempting to provide that access. Cassidian feels that if they can gain access to our system they can determine why there are discrepancies in the Stats vs Aurora reporting that is affecting incoming call report statistics. I had a meeting with Tim Miller at the APCO conference in Minneapolis and while he thinks he can determine the discrepancies if he can gain access to the system, he is also contemplating coming to Grand Rapids in early September to address the problems. He will advise his intention depending on how the situation develops.
9. I continue to work with the preferred Patriot maintenance vendor to define contract terms that meet the objectives of the PSAP's. I have reviewed two contract proposals and have forwarded the latest contract to the PSAP managers for comments as well as our attorney, Tim Eagle (who is replacing Tom Lockhart) he understands the issues we are seeking from the preferred vendor. After those reviews I sent back a response to them listing the various business items the team felt need to be memorialized in the contract as well as some legal issues with language. I have had an in person meeting with Mr. Eagle where we developed a red line document for review by the ATT attorney. While it was my intention to have the contract to present to the APB at Monday's meeting we are continuing to work through contract details. It is both the KCDA attorney and my impression that ATT has furnished us is not the best document but we are

working through red lining with ATT to achieve the desired results. To that end, I met with Pat Thetford (the National Maintenance Service Vice President) and Joe Nash of ATT at the APCO Conference in Minneapolis last week to discuss this impasse and it has resulted in good dialogue with our and the ATT attorney on this issue. We are anticipating that a final contract will be available soon.

10. I have also notified Motorola that we did not find the prices quoted by them to be reasonable. Rich Uslan has gone back to Motorola to determine if price adjustments can be made to reduce the cost of maintenance and support services and provided an amended proposal but it is still \$30K higher than the AWT price and \$60K higher than ATT.
11. I worked with Judy White and Rich Uslan to address the Motorola sponsored attendance of two individuals from both PSAP's to the Motorola User Conference in October 2012, which resulted in Motorola agreeing to underwrite the cost of four attendees (two from each PSAP) to the 2012 conference. As part of the agreement, the future cost to attend the 2013 conference will be either part of the PSAP budgets or KCDA as we decide but will not be funded by Motorola.
12. We received five responses to the RFP published by the City of Grand Rapids for a radio consultant to assist in the Fire / FEMA radio grant project. I have reviewed all the proposals and have written responses narratives tied to the scoring matrix that was provided by the GR Purchasing department. Additionally, the evaluation team has meet twice to review the proposals to determine which consultant should be hired for this important project. I have submitted my completed scoring sheets to Jose Reyna of GR purchasing.
13. Pursuant to a discussion held at the Executive Committee meeting I am trying to establish a meeting of all the GIS providers in Kent County (Kent GIS, REGIS and GR GIS) to discuss the ongoing and future master map maintenance for KCDA and our contracted PSAP's. We have several dates we are exploring this week in Wyoming.