



To: Administrative Policy Board
From: Executive Director Ronald Bonneau, ENP
Ref: Progress Report – June 25, 2012

1. I have met with the new Fiduciary, the City of Wyoming, Mi and the Finance Director twice and we have reviewed both the KCDA Financial Policy and the Financial Procedure documents. Mr. Smith reviewed both and made some amendatory comments so that the procedures used by KCDA matched the way the City processes payments currently. Mr. Smith is working on having their software vendor, New World implement new electronic signatures for processing of KCDA checks which is scheduled to begin July 1, 2012.

Additionally, we have reviewed the recently completed Rehmann draft audit as we move forward with implementing the financial transition.

We also had a meeting with Kent County Finance and continue to work with them to accomplish a smooth transition between Fiduciaries. I sent out requests for new W-9 to all vendors and advised them of the mailing address. We are finalizing some formal letters, resolutions and agreements, a few of which is on the agenda, to allow KCDA to receive surcharge funds collected by Kent County and to participate in investment activities offered through the County.

We have finalized the new mailing address of KCDA will be 1155 – 28th St, SW PO Box 905, Wyoming, Mi 49509. The City has established a mail box in their mail room for KCDA.

2. I continue to participate in the weekly conference calls with the PSAP managers and their teams with Motorola as we move forward in addressing the concerns about the CAD implementation plan. While the go live date still is a moving target, it appears that it is becoming clearer as we move to release 3.6 but I do understand that some of the requirements for Go Live must be implemented and tested to the full satisfaction of the PSAP's.

I have sent a formal request to Motorola in regards to the user conference in October for both PSAP personnel and have followed up with another contact at Motorola. The issue is under review by Motorola.

3. I continue to monitor Michigan HB5468 on both pre-paid wireless surcharge collection and the elimination of the sunset clause for local surcharge. As reported previously the bill passed the House and recently passed the Senate by overwhelming majorities.
4. At the National NENA 9-1-1 conference in Long Beach, California, I had several meetings with Cassidian and ATT corporate officials in order to:
 - a. Escalate the solution to the line voltage problem at Kent County that has caused performance issues to try to find a resolution to eliminate future problems. Mark Stacey, the national service manager from Cassidian, Pat Thetford and Joe Nash of ATT and I met to discuss the continuing issue in regards to trying to pinpoint the underlying problem and find a solution.
 - b. Explain some of the problems we are experiencing with the Aurora report software program as it relates to parsing of data and locating summary information on Class of Service¹ fields for reporting purposes.
 - c. Validate the service providers within the State of Michigan who can service Cassidian Sentinel Patriot systems and to ask for cooperation with potential maintenance vendors in obtaining peripheral information.
 - i. They identified four companies certified to perform maintenance services on the Cassidian Sentinel Patriot system; those being AWT, Motorola, ATT and Frontier.
 - ii. But since Frontier is not the Local Exchange Carrier (LEC) in Grand Rapids they would not be permitted to provide service due to access to the LEC network.
5. During the National NENA 9-1-1 conference I followed the Broadband 101 track which addressed the requirements that public safety needs to make sure are contained within contracts with IP providers to provide secure and prioritized network access and sufficient speed. I also followed the NG9-1-1 Future Proofing track that relates to the I3 standards for the development of systems

¹ Class of Service is a field generated in the Automatic Location Information (ALI) format screen delivered to the PSAP when a 9-1-1 call is received. The class of service is a four alphanumeric code, such as BUSN, that tells the telecommunicator what type of telephonic call they are receiving, which may indicate the information they can expect to receive on the call or limitations of the information received. It is also a field useful in segregating different types of incoming calls for reporting purposes.

and applications that may ride on ESInets using the D block spectrum. A special emphasis was placed on the delivery of 9-1-1 services in an IP environment from a public's perception of features that a future 9-1-1 system should provide. I also attended several sessions of IP accessibility for disabled persons as it relates to text messaging requirements being studied by the FCC. I also presented a session on Quality Assurance. .

6. The PSAP managers and I set up site visits and audits of the Cassidian system for both ATT and Motorola to allow them to prepare cost estimates should the Board want to execute a new maintenance agreement. Both companies have submitted pricing proposals to maintain hardware and software in the Cassidian Patriot system in place in both PSAP's as well as the Command Post System.
7. Karen Chadwick and I met with Jose Reyna of Grand Rapids purchasing to advance the RFP for the radio consultant to the project. At the meeting, in which Karen provided a summary email to the parties, Jose reviewed the consultant specifications for the SOW as developed by Capt. DeWitt, Matt Groesser, Karen Chadwick and myself for use in the RFP. While Jose established a target date for the release of the RFP on June 6th it actually occurred on June 20th . Originally we established a pre-bid meeting for interested parties to be held at both PSAP's on June 28th which has been rescheduled to July 17th between 10 AM – 3 PM. An announcement of the Radio Consultant RFP has been posted to both the NENA and APCO national websites.
8. I attended a session at Michigan NENA 9-1-1 conference on Next Generation in Michigan which gave a good overview of public safety ESInet's² being developed by regional consortiums of counties in Michigan and methods that can be use to form private/public partnerships to develop such ESInet's.

Afterwards I had a meeting with Ottawa County which wants to determine if neighboring counties have interest in establishing a consortium. Subsequent to the meeting and the conference I attended two meetings hosted by Ottawa County where two LTE³ presentations were given by Harris and Motorola. Additionally after the second meeting, where the PSAP's were represented, we

² ESInet = Emergency Service IP Network developed to differentiate that this is an IP network dedicated to public safety usage and has some feature sets that may or may not be found in other IP networks such as encryption, UPS on servers and routers, redundancy and prioritization of usage.

³ LTE = Long Term Evolution most commonly known as 4G is a protocol used primarily for the movement of data services in a commercial IP network, and in the future voice communications. LTE was chosen as the protocol to use for public safety applications.

discussed the interest in beginning to explore the establishment of a West Michigan Public Safety IP Network between the seven western Michigan counties. I believe we should thoroughly explore the development of such an interconnected ESInet for public safety use since many future communications systems will reside on these type of networks, including Next Generation 9-1-1.

9. I have had several meetings with Tom Lockhart, the KCDA attorney on the current AWT contract. I provided written questions to him in relation to the AWT contract for clarification of the rights and liabilities which KCDA may be exposed should the Board determine to exit the contract, and requested a written opinion. I have his written opinion on all the questions raised and he believes KCDA is on sound legal ground and not subject to any additional fees and/or penalties should the Board want to move to a new maintenance provider for the Cassidian Sentinel Patriot system.