

DATE: June 28, 2010 **UPDATED JULY 12, 2010** **UPDATED JULY 26, 2010**
TO: Kent County Dispatch Authority Chairperson Curtis Holt
FROM: Ralph H. Gould
SUBJECT: **PROGRESS REPORT** for the June 28, 2010 Administrative Policy Board
UPDATED FOR THE JULY 12, 2010 EXECUTIVE COMMITTEE MEETING
****AND FOR THE JULY 26 ADMINISTRATIVE POLICY BOARD MEETING**

MIDDLEWARE PURCHASE CONTRACT (IyeTek)

Michelle Young has brought forward a draft contract for a future purchase from IyeTek for middleware software. Tom Lockhart and I have listed document issues list and extended the choice to IyeTek to address the issues either in the form of a contract revision, or a contract addendum. On Friday, June 25th IyeteK has selected the latter and the tentative schedule is to have a draft addendum for their review and tentative approval prior to the July 12th Executive Committee meeting. **A DRAFT CONTRACT ADDENDUM HAS BEEN NEGOTIATED WITH IYETEK AND IS RECOMMENDED FOR KCDA APPROVAL.**

****ON JULY 12, 2010 THE EXECUTIVE COMMITTEE RECOMMENDED THAT THIS CONTRACT BE FORWARDED TO THE ADMINISTRATIVE POLICY BOARD FOR FINAL APPROVAL.**

TIME SYNCHRONIZATION (NetClock; VanBelkum) Project

Karen Chadwick will report on the status of this Project.

Life Ambulance has indicated the possibility that they will request additional hardware at their Secondary PSAP to participate in the KCDA time synchronization. This is being tentatively scheduled for consideration at the July Executive Board Committee meeting. **TAC HAS CONFIRMED THAT A SEPARATE (UP TO) \$9,000 NETCLOCK MAY BE NECESSARY FOR LOCATIONS IN ADDITION TO THE KENT COUNTY SHERIFF'S PSAP AND GRAND RAPIDS PSAP. THIS NEED MAY INCLUDE OTHER SECONDARY PSAP'S IN ADDITION TO LIFE AMBULANCE AND POSSIBLY INCLUDE CAD-TO-CAD INTERFACE POINTS.**

I RECOMMEND APPROVAL OF A NOT TO EXCEED AMOUNT OF \$50,000 TO MEET THIS NEED TO ADDRESS THE STRATEGIC PLAN'S RECOMMENDATION FOR SYNCHRONIZED TIME KEEPING FOR THOSE LOCATIONS RECOMMENDED BY TAC. ADEQUATE FUNDS EXIST.

****ON JULY 12, 2010 THE EXECUTIVE COMMITTEE RECOMMENDED THAT THE \$50,000 NOT EXCEED AMOUNT BE FORWARDED TO THE ADMINISTRATIVE POLICY BOARD FOR FINAL APPROVAL.**

KCDA REVENUE

The Executive Director is preparing a draft letter for mailing to companies identified by the State 9-1-1 Office as possibly providing 9-1-1 access in Michigan that we currently are not receiving surcharge funds from. Jennifer DeHaan has indicated the Kent County Services Division can make the estimated 300+ mailings. **A DRAFT LETTER IS BEING SUBMITTED FOR YOUR CONSIDERATION. **THE DRAFT LETTER HAS BEEN REVIEWED BY THE EXECUTIVE COMMITTEE AND THE MAILING LIST HAS JUST BEEN FORWARDED TO KENT STAFF.**

MICHIGAN PUBLIC SERVICE COMMISSION ACTION - MULTILINE TELEPHONE SYSTEMS

While not a specific KCDA function I have forwarded comments on this proposed Michigan Public Service Commission action. Since this action can potentially mandate replacement of non-compliant telephone systems by local governments throughout Kent County, I have requested that no entity be forced to replace a phone system for 84 months after the effective date of the action. **AS OF LAST WEEK ALL INDICATIONS ARE THAT MPSC WOULD FORCE A DECEMBER 31, 2011 COMPLIANCE DATE (RATHER THAN 7 YEARS LATER) EVEN IF ENTIRE TELEPHONE SYSTEMS WOULD REQUIRE REPLACEMENT AT SOME LOCATIONS.**

MY REQUEST FOR AN 84 MONTH IMPLEMENTATION PERIOD HAS NOW BEEN JOINED BY THE **President/CEO of the Michigan Lodging and Tourism Association.**

****MSU HAS NOW JOINED THIS IMPLEMENTATION SCHEDULE REQUEST, ASKING FOR AT LEAST A 60 MONTH PERIOD FOR COMPLIANCE BY TELEPHONE SYSTEMS IN MICHIGAN. RELEASE OF DRAFT 10 OF THIS PROPOSED MPSC ACTION IS PENDING.**

CAD PROJECT AND CELL PHONE REROUTING

Although the Premier One CAD cut-over has tentatively been delayed until a Motorola-proposed date of March 2, 2011 Michelle Young and Karen Chadwick have indicated they prefer for the 9-1-1 cell calls from within this County that currently route to Rockford MSP Post be rerouted to the Kent County Sheriff's PSAP and Grand Rapids Police PSAP by December 31, 2011. For MSP PSAP planning Rockford MSP Post Commander Lt. Chris McIntire has requested a letter with the tentative dates of the changes to the 9-1-1 cell call routing and the State 9-1-1 Fee distribution. A draft letter has been prepared for consideration. **DRAFT LETTER HAS BEEN FORWARDED TO SHERIFF STELMA FOR THE LAST OF THREE SIGNATURES.**

Nashville, TN reports that their cut-over to Motorola Premier One CAD is also experiencing a one to two month delay.

MEDICAL CALL SOFTWARE AND TRAINING

Priority Dispatch has accepted and signed the final draft contract Addendum proposed by Tom Lockhart of Varnum, Riddering, Schmidt, and Howlett. The documents are ready for final KCDA review. This is a budgeted total expenditure of **\$151,303.00** with a first payment of **\$15,130.30** in July of 2010, or later, depending on the modified CAD schedule.

This is a KCEMS-confirmed sole-source purchase. The related KCDA Expense Pre-Approval Request is included in your meeting packet. **THE NEGOTIATED CONTRACT HAS BEEN SIGNED BY ALL PARTIES AND HAS BEEN INITIATED.**

2010 KENT COUNTY 9-1-1 SERVICE PLAN

In addition to the report by the KCDA Chairperson on the draft Kent County 9-1-1 Services Plan, the tentative schedule for the necessary **Resolutions, Mailings, Notices of Intent, and Public Hearings** is included at the end of this **PROGRESS REPORT** in the **PROJECTIONS OF FUTURE KCDA DECISION POINTS AND EXPENSE APPROVALS.**

JENNIFER DEHAAN HAS FORWARDED A KENT COUNTY LEGAL DEPARTMENT'S DRAFT RESOLUTION REGARDING MODIFICATION OF THE EXISTING PLAN (VICE NEW PLAN).

A NEW STATE-WIDE PLAN TEMPLATE HAS ALSO BEEN DISCUSSED. IT IS MY RECOMMENDATION THAT THE KENT 9-1-1 PLAN NOT BE DELAYED IN ANTICIPATION OF A NEW STATE-WIDE TEMPLATE.

9-1-1 CUSTOMER PREMISE EQUIPMENT CPE (AWT) Project

Karen Chadwick and Michelle Young will report separately on the schedule for this Project.

9-1-1 RECORDING SYSTEM (VanBelkum) Project

Michelle Young and Karen Chadwick will report on the status of this Project.

PROJECTIONS OF FUTURE KCDA DECISION POINTS AND EXPENSE APPROVALS

[Note: items in red and within square brackets in the below list includes necessary actions on the part of the Kent County Board of Commissioners, Kent County Clerk, and PSAP's that have a direct impact on the approval of the 2010 tentative 9-1-1 Service Plan. These items could also prevent the Plan from becoming the Final 9-1-1 Service Plan on schedule.]

**** Indicates that this item is subject to delay from a modified CAD Project Schedule from Motorola.**

The following approval points are projected:	PREFERRED DATE	LAST DATE
Conclusion of AWT 9-1-1 CPE Contract Documents Pre-Approval		DONE
The first contractual payment is 25%, \$220,178.85 (contract signing).		DONE
Conclusion of VanBelkum Recording Sys Contract Docs Pre-Approval		DONE
The first contractual payment is 50%, \$69,211.00 (contract signing).		DONE
Tentative Approval of initial PSAP Start Up Expenses	MONTHLY	
Approval of to Purchase Time Synchronization System from VanBelkum		DONE
Approval of Contract with Priority Dispatch for 9-1-1 Medical Software		DONE
Approval of CAD Design,Interface Requirements Milestone Payment (TAC TO ADVISE)		
NO INVOICE RECEIVED FROM MOTOROLA; **CAD SCHEDULE BEING MODIFIED		
Approval of Contract with New World	**	**
Approval of IyeTek Interface Contract	**KCDA POLICY BOARD APPROVAL PENDING	
Approval of all remaining PSAP & CAD to CAD networking expenses	**	**
Review of Tentative 9-1-1 Service Plan, w/9-1-1&Disp. Assignments		**NLT AUG
[Kent County Resolution Approving tentative 9-1-1 Service Plan	JUL2010	**NLT SEP
[Mailing of Commission Resolution and tentative 9-1-1 Service Plan	JUL 2010	**NLT SEP
Approval of Hardware Delivery Milestone Payments to Motorola	**JUL 2010	**AUG
Approval of Milestone Payment to Motorola for Installation of CAD Stw	**JUL 2010	**SEP
Approval of Milestone Payment to Motorola for Installation of Interfaces	**AUG 2010	**DEC
[Receipt of Notices of Intent from PSAP's for new 9-1-1 Service Plan	AUG 2010	**NLT1NOV]
[9-1-1 Service Plan Public Hearing notices published in newspapers	AUG 2010	**NLT NOV]
Approval of posting for permanent Executive Director	SEP 2010	
[Public Hearing held on new 9-1-1 Service Plan	SEP 2010	**DEC]
[County Commission Resolution approving final 9-1-1 Service Plan	SEP 2010	**NLT DEC]
News Conference/Community Update – Tentative 9-1-1 Service Plan	SEP 2010	
[Application to 9-1-1 Service Providers to make 9-1-1 changes	SEP 2010	**NLT DEC]
Tentative Approval of PSAP to PSAP 9-1-1 Operational Plans	**OCT 2010	
News Conference New Kent County 9-1-1 Service Plan	**OCT 2010	**NLT DEC
Interviews for permanent Executive Director	NOV 2010	
Approval of tentative 9-1-1 Routing Cut-Over Date	**DEC 2010	
Approval of Milestone Payment to Motorola for Live Cut	**JAN 2010	**MAR
Selection of permanent Executive Director	DEC 2010	
News Conference – Final 9-1-1 Cutover	**January, 2011	
Approval of Final Payment to Priority Dispatch	**March, 2011	**APR
Approval of Milestone Payment to Motorola for Reliability Testing End	**March 2011	**APR

Ralph Gould

Executive Director, Kent County Dispatch Authority r.gould@att.net
 231-834-0150 231-834-9016 backup 616-666-2417 cell