

DATE: May 10, 2010
TO: Kent County Dispatch Authority Chairperson Curtis Holt
FROM: Ralph H. Gould
SUBJECT: **PROGRESS REPORT** for the May 10, 2010 Executive Committee Meeting

CAD PROJECT

TAC Co-Chairs Michelle Young and Karen Chadwick will report separately on the progress of the CAD Project and New World interfacing expense.

2010 KENT COUNTY 9-1-1 SERVICE PLAN

Karen Chadwick, Michelle Young, and myself meet on May 6, 2010 to review the most recent revision of this tentative 2010 9-1-1 Service Plan. For your review the most recent revision to the core of the tentative 2010 Kent County 9-1-1 Service Plan has been forwarded to each member of the Executive Committee by Jennifer DeHaan. Upon KCDA review the document will be forwarded to the Kent County Board of Commissions as the first step of a State-required four month approval process that includes public notices and a public hearing. Completion of KCDA review by the end of May is desirable and KCDA review completion by the end of July is needed to maintain the schedule.

Consistent with the past practice with the previous revisions to this Kent County Service Plan over the past 20 years, it is recommend the Kent Legal staff (instead of our KCDA Attorney) be invited to review the draft Plan.

A tentative schedule for the necessary **Resolutions, Mailings, Notices of Intent, and Public Hearings** is included at the end of this **PROGRESS REPORT** in the **PROJECTIONS OF FUTURE KCDA DECISION POINTS AND EXPENSE APPROVALS**. The Mailings will need to include all adjacent counties since most share at least one of the 9-1-1 wire centers with Kent County.

9-1-1 CUSTOMER PREMISE EQUIPMENT CPE (AWT) Contract Draft

This \$880,715.43 contract with AWT for replacement Primary PSAP 9-1-1 equipment has been signed and returned by the contractor, Advanced Wireless Telecom (AWT). Karen Chadwick and Michelle Young will report separately on the start of this Project.

The first payment of \$220,178.85 (contract signing) will automatically occur in accordance with the contract.

9-1-1 RECORDING SYSTEM (VanBelkum) Contract Draft

At \$138,422.00 this contract has been signed and returned by VanBelkum for 9-1-1 recording equipment at both Primary PSAP's. Michelle Young and Karen Chadwick will report separately on the commencement of this Project.

The first payment of \$69,211.00 (contract signing) will automatically occur in accordance with the contract.

PRIMARY PUBLIC SAFETY ANSWERING POINT REIMBURSEMENTS

The current balance of the initial allocation of \$300,000 per Primary PSAP is \$273,075.00 for Grand Rapids Police PSAP and \$274,075.00 for the Kent County Sheriff's Department PSAP.

Reimbursement to each Primary PSAP for each respective CAD/QA Administrator is pending for

the first half of CY2010 at \$47,000 per PSAP.

TIME SYNCHRONIZATION

As approved by KCDA in April this \$8,645 time synchronization system is being ordered and installed by VanBelkum. This Project is well under budget since only one system was purchased by KCDA to replace the nine year old system at Grand Rapids PSAP, to be linked to the existing system at Kent County Sheriff's Department PSAP. Karen Chadwick will report on the start of this Project.

The surplus funds will be kept in reserve for additional local PSAP, CAD to CAD network costs, and other related KCDA projects that do not have final cost estimates.

MEDICAL CALL SOFTWARE AND TRAINING

I previously obtained draft contract language from the probable contractor for this software and training, Priority Dispatch, and have requested confirmation of apparent sole source status of this contractor from Kent County Emergency Medical Service (KCEMS) Executive Director Senez Rodriquez.

Even though our attorney Tom Lockhart from Varnum, Riddering, Schmidt, and Howlett was recently hospitalized for several weeks, while he began his medical recovery from his home he completed his review of the draft contract from Priority Dispatch on this past Saturday, May 8th.

This Project will supply the software, 9-1-1 operator training, and medical quality assurance training. Test software will tentatively be installed and tested on CAD in August while Motorola interfacing staff is in Grand Rapids. Upon completion of contract negotiations with Priority Dispatch, I will bring forward a request for a budgeted total expenditure of **\$151,303.00**. Of this total, **\$15,130.30** (tentatively reduced from the original first payment of **\$30,260.60**), will be requested for payment in July of 2010.

PSAP TO PSAP CAD & 9-1-1 COMMUNICATION LINKS, AND GEO FILE SERVICES

Jennifer DeHaan had previously reported that Kent County legal staff is drafting an agreement for GIS Geofile services. In April the KCDA Executive Committee determined that a contract with Kent IT for network links is not necessary at this time. Michelle Young and Karen Chadwick will report on the current status of the GIS Geofile service contract.

MICHIGAN PUBLIC SERVICE COMMISSION ACTION – MULTILINE TELEPHONE SYSTEMS

Since I served as Chairperson of the 9-1-1 State 9-1-1 subcommittee that drafted the original Multiline Telephone System requirements for usable 9-1-1 caller location, I was asked to participate in recent MPSC activity. I have not billed KCDA for this time unless this is authorized by KCDA. If KCDA approves, I would estimate less than 5 hours per month (April was 2.5 hours).

This activity impacts us to two ways: new requirements for telephones used by large organizations to provide better 9-1-1 caller location to our 9-1-1 centers; and, new potential requirements that we also would potentially be required to meet for the phone systems of our own local governments.

PROJECTIONS OF FUTURE KCDA DECISION POINTS AND EXPENSE APPROVALS follows on Page 3.

PROJECTIONS OF FUTURE KCDA DECISION POINTS AND EXPENSE APPROVALS

[Note: items in red and within square brackets in the below list includes necessary actions on the part of the Kent County Board of Commissioners, Kent County Clerk, and PSAP's that have a direct impact on the approval of the 2010 tentative 9-1-1 Service Plan. These items could also prevent the Plan from becoming the Final 9-1-1 Service Plan on schedule.]

The following approval points are projected:	PREFERRED DATE	LAST DATE
Conclusion of AWT 9-1-1 CPE Contract Documents Pre-Approval The first contractual payment is 25%, \$220,178.85 (contract signing).	PENDING	DONE
Conclusion of VanBelkum Recording Sys Contract Docs Pre-Approval The first contractual payment is 50%, \$69,211.00 (contract signing).	PENDING	DONE
Tentative Approval of initial PSAP Start Up Expenses	MONTHLY	
Approval of to Purchase Time Synchronization System from VanBelkum		NLT MAY
Approval of Contract with Kent IT for WAN services		NLT MAY
Approval of CAD Design,Interface Requirements Milestone Payment APR 2010 * *NO INVOICE RECEIVED FROM MOTOROLA AS OF 6 MAY 10		
Approval of Contract with New World CAD mobile interface work		NLT MAY
Approval of all remaining PSAP & CAD to CAD networking expenses		NLT JUN
Review of Tentative 9-1-1 Service Plan, w/9-1-1&Disp. Assignments	MAY 2010	NLT JUL
Approval of Initial Contract for Dispatch Medical Software for CAD tests	JUN 2010	NLT JUN
[Kent County Resolution Approving tentative 9-1-1 Service Plan	JUN 2010	NLT AUG]
[Mailing of Commission Resolution and tentative 9-1-1 Service Plan	JUN 2010	NLT AUG]
Approval of Hardware Delivery Milestone Payments to Motorola	JUL 2010	
Approval of Milestone Payment to Motorola for Installation of CAD Stw	JUL 2010	
Approval of Milestone Payment to Motorola for Installation of Interfaces	AUG 2010	
[Receipt of Notices of Intent from PSAP's for new 9-1-1 Service Plan	AUG 2010	NLT 1OCT]
[9-1-1 Service Plan Public Hearing notices published in newspapers	AUG 2010	NLT OCT]
Approval of posting for permanent Executive Director	SEP 2010	
[Public Hearing held on new 9-1-1 Service Plan	SEP 2010	NLT NOV]
[County Commission Resolution approving final 9-1-1 Service Plan	SEP 2010	NLT NOV]
News Conference/Community Update – Tentative 9-1-1 Service Plan	SEP 2010	
[Application to 9-1-1 Service Providers to make 9-1-1 changes	SEP 2010	NLT NOV]
Tentative Approval of PSAP to PSAP 9-1-1 Operational Plans	OCT 2010	
News Conference New Kent County 9-1-1 Service Plan	OCT 2010	NLT NOV
Interviews for permanent Executive Director	NOV 2010	
Approval of tentative 9-1-1 Routing Cut-Over Date	NOV 2010	
Approval of Milestone Payment to Motorola for Live Cut	DEC 2010	
Selection of permanent Executive Director	DEC 2010	
News Conference – Final 9-1-1 Cutover	January, 2011	
Approval of Final Payment to Priority Dispatch	February, 2011	
Approval of Milestone Payment to Motorola for Reliability Testing End	February, 2011	

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