

DATE: March 22, 2010  
TO: Kent County Dispatch Authority Chairperson Curtis Holt  
FROM: Ralph H. Gould  
SUBJECT: **PROGRESS REPORT** for the March 22, 2010 Administrative Policy Board Meeting

#### **CAD PROJECT**

As previously reported, Motorola has indicated that the differences between the two different CAD revisions listed in their recent documents, R 3.0 for the final KCDA CAD, and R 2.1 listed for the Nashville CAD system (whose system is scheduled to go live before ours), are primarily with interfaces, some of which are unique to KCDA CAD. More detail is expected from Motorola.

TAC Co-Chairs Michelle Young and Karen Chadwick will report separately on the next CAD Project meeting with Motorola staff.

The New World interface price remains an open issue as of this date.

#### **NEW KENT COUNTRY 9-1-1 SERVICE PLAN**

The draft of the new Kent County 9-1-1 Service Plan has been modified to incorporate the recently approved Emergency Call Taking Agreement by reference.

It will need to also incorporate a listing of dispatch assignments by PSAP when such assignments have been finalized.

#### **9-1-1 CUSTOMER PREMISE EQUIPMENT (CPE)**

As promised, our attorney forwarded draft contract issues to Advance Wireless Telecom (AWT) on February 24, 2010. After several delays AWT replied to the contract issues 2 ½ weeks later at the end of the day on Monday, 15, 2010.

The attorney and I have conferred numerous times to expedite this contract, including Saturday and Sunday of this past weekend. Late yesterday, Sunday, March 21<sup>st</sup>, our attorney finished dictating an addendum to the draft contract that incorporates AWT's contract replies. This will be forwarded to AWT immediately after transcription and final review today.

Mr. Lockhart has also temporarily cleared various four hour blocks during this week for AWT to select a time for their legal staff to participate in a conference call to discuss remaining open issues. AWT has previously declined to participate in conference calls but has now indicated that they will probably participate.

Some of the open issues relate to important software escrow arrangements since AWT apparently does not own the software that they have bid. It is presumably owned by their subcontractor, Plant/CML).

#### **9-1-1 RECORDING SYSTEM**

One week ago TAC brought forward a draft contract from VanBelkum Companies, LLC, for 9-1-1 recording systems, \$138,422. The recording system had previously been removed by TAC as a KCDA project, but has been resurrected.

Since County of Kent previously negotiated a contract with VanBelkum for other equipment, Kent County Purchasing Division has furnished a 2006 contract with VanBelkum for VanBelkum to make technical and equipment updates to, but to retain the original legal provisions. The legal sections of the document VanBelkum returned late Friday will need review and Kent Purchasing has offered to address these with the County legal staff that negotiated the 2006 contract with VanBelkum.

#### **PUBLIC SAFETY ANSWERING POINT REIMBURSEMENTS**

Cpt. Michelle Young and Communications Manager Karen Chadwick will be bringing requests

forward for PSAP start up expenses when such expense projections are finalized.

#### **TIME SYNCHRONIZATION**

I will bring forward a price proposal for time synchronization to the April 12<sup>th</sup> Executive Committee Meeting with the request for final approval at the April 26<sup>th</sup> Administrative Policy Board Meeting. This system will provide coordinated times to CAD, 9-1-1, Recording System, networks, and other systems. The necessity for legal contracts was previously reviewed with the apparent supplier and the purchase can proceed without contract(s). I will review formal price solicitation procedure with Kent County Purchasing prior to the Executive Committee Meeting.

#### **MEDICAL CALL SOFTWARE AND TRAINING**

Slated for purchase in June 2010, I have obtained draft contract language from the probable contractor for this software and training. I will submit this for legal review after the AWT 9-1-1 CPE contact is resolved.

#### **PSAP TO PSAP, CAD, AND 9-1-1 COMMUNICATION LINKS**

Additional meetings with Kent County IT will be arranged in the near future by TAC to finalize written technical and performance requirements for the networking between the 9-1-1 PSAP's and all CAD locations, and also with Kent County Mapping and Property Description for CAD Geo-File preparation work. Staff from both Kent County Departments participated in the CAD Kick-Off Meeting with Motorola staff.

A contract between KCDA and Kent IT/Property Description Departments is recommended.

#### **PROJECTIONS OF FUTURE KCDA DECISION POINTS AND EXPENSE APPROVALS**

##### **The following dates are projected:**

(AWT Contract Approval for 9-1-1 CPE upon Attorney's Recommendation	)
(VanBelkum Recording System Contract Approval	)
Tentative Approval of PSAP Start Up Expenses	April, 2010
Approval of Contract with Kent IT for WAN services	April, 2010
Approval of Contract with New World for CAD mobile interface work	April, 2010
Approval of Tentative 9-1-1 Service Plan w/9-1-1&Dispatch assignments	April, 2010
Approval to Purchase Spectracom Time Synchronization System	April, 2010
Approval of CAD Design, Interface Requirements Milestone Payment	April, 2010
News Conference/Community Update – 9-1-1 Call Routing Plans	March 23, 2010
Approval of Initial Contract for Dispatch Medical Software for CAD tests	May, 2010
Approval of Hardware Delivery Milestone Payments to Motorola	July, 2010
Approval of Milestone Payment to Motorola for Installation of CAD Stw	July, 2010
Approval of Milestone Payment to Motorola for Installation of Interfaces	August, 2010
Approval of posting for permanent Executive Director	September, 2010
Tentative Approval of PSAP to PSAP 9-1-1 Operation Plans	October, 2010
News Conference/Community Update – Tentative 9-1-1 Cutover Plans	October, 2010
Interviews for permanent Executive Director	November, 2010
Approval of tentative 9-1-1 Routing Cut-Over Date	November, 2010
Approval of Milestone Payment to Motorola for Live Cut	December, 2010
Selection of permanent Executive Director	December, 2010
News Conference – Final 9-1-1 Cutover	January, 2011
Approval of Milestone Payment to Motorola for Reliability Testing End	February, 2011

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