



**Administrative Policy Board
Monday, September 22, 2014 at 10:00 AM**

City of Wyoming, MI - 1st Floor West Conference Room

Agenda

- 1. Call to Order and Roll Call**
- 2. Public Comment**
- 3. Members Excused**
- 4. Approval of the Agenda** – September 22, 2014
- 5. Approval of Minutes** of August 25, 2014
- 6. Financial Report** (Bonneau)
- 7. Voucher of Bills** (*Motion to Authorize Expenditures and Disbursements as Attached*)
- 8. Resolution #24-092214** to Confirm the of Appointment of Chief David Rahinsky to the KCDA Administrative Policy Board
- 9. Finance Committee Report** (Michael Young/Bonneau)
 - a. **Resolution #25-092214** to move the balance remaining from the FEMA radio grant project of \$167,193.22 to the Capital Replacement Savings Fund (984.925).
 - b. Motorola – MSP Interface Change Order **Resolution #26-092214** to approve the Motorola Change Order on the MSP Interface from the Phase II deliverables for the P1 CAD project.
 - c. FY2015 Budget Discussion – Prepare for Public Hearing

10. TAC Reports – (Groesser and Chadwick)

a. Motorola CAD Phase II Discussion

i. CAD - CAD Interface for Ambulance Companies

1. Network Interconnection Discussion – Groesser

2. Call Flow – Call Type Issues

3. SpectraCom Netclock Time Synchronization

ii. CAD – MUM Interface

iii. CAD – Zetron Interface

11. Update and Progress Report from Executive Director: (Bonneau)

12. Miscellaneous

Upcoming Meetings (www.kent911.org)

KCDA Finance Committee Meeting

Non Scheduled for October

KCDA Executive Committee Meeting

October 13, 2014 at 10 AM

City of Wyoming, Manager's Conference Room

KCDA Public Hearing for FY2015 Budget

October 27, 2014 at 9:30 AM

City of Wyoming – City Council Chambers

KCDA Administrative Policy Board Meeting

October 27, 2014 at 10:00 AM

City of Wyoming First Floor West Conference room

Bills for Approval

Name	Purpose	Amount	Line Item	Approval
Rehmann	FY2013 Audit	\$1,015.00	801.005	Bonneau
Wyoming	Fiduciary Aug	\$1,000.00	801.005	Bonneau
Groesser	APCO Travel Reimb	\$408.80	860.000	Bonneau
Josh Howell	CIF Registration	\$160.00	860.000	Bonneau
Kent IT	GIS support	\$270.79		Bonneau
Motorola	Hutchinson Reg	\$795.00	860.000	Bonneau
Motorola	Yntema Reg	\$795.00	860.000	Bonneau
Motorola	Maintenance Fee	\$9,874.00	930.000	Bonneau
Motorola	Prince Reg	\$795.00	860.000	Bonneau
Motorola	Chadwick Reg	\$795.00	860.000	Bonneau
PCS	Executive Director August	\$6,166.88	810.000	Curtis
Renaissance	Hutchinson Hotel	\$816.24	860.000	Bonneau
Renaissance	Wakeman Hotel	\$204.06	860.000	Bonneau
Renaissance	Prince Hotel	\$816.24	860.000	Bonneau
Renaissance	Chadwick Hotel	\$816.24	860.000	Bonneau
Bonneau	Office Supplies	\$120.89	727.000	Curtis

Status of Current and Future Project / Task

Project/Issue	Assigned	Status	ECD
State GIS NG project	Bonneau	Evaluating Cost to Correct Deficiencies	In Progress
MSP Interface	Bonneau	Awaiting Motorola Change	TBD

		Order	
Smart911	Bonneau /Team	Awaiting Strategy Session	TBD
FY 2015 Budget	Bonneau/ Finance Committee	Draft #8 for Board Review	October 2014
CAD to CAD interface	Young	In Progress	TBD
DECCAN interface	Young	In Progress	TBD
KCDA Strategy Meeting	Bonneau	Scheduled to Dec 15 th	Dec 2015
Surcharge Reporting Initiative	Holt Bonneau	Awaiting Mtg with Kent County Counsel	TBD
Public Education Program	Bonneau	Interim 9-1-1 Exhibit in Place for Children at GRCM	In Progress
Facilitator	Bonneau	Melcher Sending Contract	TBD



**Administrative Policy Board
Monday, August 25, 2014 at 10:00 AM**

City of Wyoming, MI - 1st Floor West Conference Room

Minutes

1. Call to Order and Roll Call at 10:03 AM by Chair Holt

Members Present

Curtis Holt	City of Wyoming
Michael Young	City of Rockford
Lee Cook	City of Grandville
Mark Herald	East Grand Rapids DPS
Chuck Deschaine	City of Walker
Laura Knapp	Grand Rapids FD
Chris McIntire	Michigan State Police
Mark Meijer	Kent EMS
Nate Vriesman	Kent County Commissioners

Members Excused

Larry Stelma	Kent County Sheriff
Dennis Hoemke	Algoma Township

Members Absent

David Peterson	Plainfield FD
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Guests

Karen Chadwick, ENP	Grand Rapids PD
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David Kiddle	Grand Rapids PD
Scott Brown	Kent County Sheriff
Michelle Young	Kent County Sheriff
Matt Groesser	Kent County Sheriff
Brad Looman	Kentwood FD
Don Tuuri	Kentwood PD
Matt McConnon	Rockford ambulance
Ronald Bonneau, ENP	Executive Director

2. Public Comment - None

3. Members Excused – Motion to excuse Stelma and Hoemke made by Deschaine

Second Herald

No Discussion

Passed 10-0

4. Approval of the Agenda – Motion to approve the August 25, 2014 agenda made by Vriesman

Second by Knapp

No Discussion

Passed 10 - 0

5. Approval of Minutes – Motion to approve the minutes of July 28, 2014 made by McIntire

Second by Cook

No Discussion

Passed 10 - 0

6. Financial Report – Bonneau gave financial report and pointed out the correction of line item 32530-956.912 for the FEMA grant resulting from a journal entry made last week. The correct amount remaining in the fund on July 31st is now correct.

7. Voucher of Bills (*Motion to Authorize Expenditures and Disbursements as Attached and the Financial Report made by Young*)

Second by Knapp

No Discussion

Passed 10 - 0

8. Finance Committee Report (Michael Young/Bonneau)

- a. Motorola – Authority Reconciliation of CAD costs – Bonneau explained the Board that Motorola had provided their figures to the remaining costs of the P1 CAD project and the costs match the amounts provided by Rehmann resulting in a final cost for P1 CAD to be \$510,491 if the MSP interface is left in the original contract and \$502,369 if it is removed.
- b. Motorola – MSP Interface Change Order – Bonneau told the Board that the proposal offered by the Authority has not been approved by Motorola at this time.
- c. FY2015 Budget Discussion –Bonneau explained that the budget presented is the recommendation of the Finance Committee and was developed using the historical income and expenses from previous budgets as well as actual costs identified in contracts and resolutions as passed by the Board. Bonneau went on to explain that this budget is the result and the Finance Committee having a legal review of all contracts as well as resolutions to determine the Board’s financial obligations going forward. Bonneau then went on to explain the income and expenses and the justification for each line item in FY2015. The Chair asked that the Unrestricted and Restricted Totals be reconciled against the Rehmann audit and revised with line item #994-325-32500-973.056 be credited to the Restricted Fund Balance 994-32590-984.925 and not remain in the Unrestricted Fund Balance total. Bonneau to amend.

Additionally, there was a Board discussion about the omission of funding for line item 994-325-32500-32510/32520-810.010 which was brought forward by Grand Rapids and Kent County Sheriff. The Finance Committee removed this line item funding due to the expiration of this item within the original Call Handling contract dated March 2010. The two

PSAPs felt that since their governmental boards had extended the original call handling contract from June of 2015 to December of 2015 that this provision was extended too.

The Board felt there were two distinct issues:

1. While this particular section of the original call handling contract was not noted within either two of the amendments to the original contract and that the only provision extended was the surcharge distribution if could reasonably be inferred that this assumption about the CAD admin fee being extended for an additional 6 months was feasible.
2. The original intent of the CAD Admin/QA fee was for a person to assist in the implementation of P1 CAD and then to transition to the role of QA for the Priority Dispatch EMD system (which now will not occur) and the expiration of the that fee in the original contract indicates that intent. The Board will need to determine as part of the new contract with the PSAPs if this fee will be continued to be paid by the Authority given the nature of Authority's long range strategy session.

However, the consensus of the Board to address the immediate issue was to fund each of the aforementioned line items with half of the yearly fee of \$70,500 which amounts to \$35,250 for each PSAP with an expiration date of December of 2015. **Resolution #23-082514** to fund a 6 month extension to December of 2015 for the CAD admin fee to each PSAP in the amount of \$35,250 was made by Young

Second by Vriesman

Discussion – None

Passed 10 - 0

- d. Smart911 Discussion – Bonneau gave the Board a report on the TAC meeting where Smart911 was presented and the general consensus was

that the product has some value but there was concern about the Authority being able to fund the project after the first few years given the budgetary constraints being identified. Also there was an issue with the delivery of medical information contained in Smart911 to the contract ambulance companies and the technical method that could be used to deliver this information. Additionally, the group felt the project may not have the priority it needs compared to other project. Several Board members discussed removing the item from the FY2015 budget but after discussion it was felt that it should remain pending further discussion during the long term strategy meeting in December. Then if the product is not purchased it can be amended from the budget. Tabled to the time being.

9. Cassidian Migration Path – Bonneau explained that Cassidian had requested a meeting with ATT present to discuss with the PSAPs and the Authority a migration path to fill some gaps in the current system. The group spent two days outlining features that we do not have currently and that are available if the Authority was to migrate to V3.4. Bonneau asked for a budgetary quote to quantify the features against the cost. Bonneau did not receive the quote from ATT until after the agenda had been posted, but wanted to let the Board know that initial budgetary quote, with all features and replacing that wd have not, would cost the Authority around \$900K. The Board felt that this issue needs to be tabled until the strategy meeting in December and asked the ED to clarify the exact cost of such an ugrade. Both SPAP managers explained to the board their needs to a new phone system. The Board felt that if the project goes forward in FY2015 as a capital expenditure that they will pass a budget amendment at that time. Tabled for the time being. Bonneau to determine real costs to do the project in the interim.

10. TAC Reports – (Groesser and Chadwick)

a. Motorola CAD Phase II Discussion

i. CAD - CAD Interface for Ambulance Companies – there was much discussion about the issues contained within this segment of

the agenda. The ability or willingness of Motorola to provide the type of interface required to meet the Board's expectation of EMS provisioning was a seminal point, the Board feeling that if Motorola cannot or will to provide the necessary interface that the other issues with Zoll / Enforce may be moot. The Board felt the correct forum for these issues is to talk about the operational capacity of the interface in a TAC meeting and decide the preferred method to proceed, obtaining real costs of the interface and then making a recommendation to the Board. The Board did feel comfortable discussing any payment or sharing of costs until the operational considerations are achieved.

- 1. Network Interconnection Discussion – Groesser*
- 2. Call Flow – Call Type Issues*
- 3. SpectraCom Netclock Time Synchronization*

ii. CAD – MUM Interface

iii. CAD – Zetron Interface

b. Excelis C4i Radio Project – Nothing to Report

11. Update and Progress Report from Executive Director: (Bonneau)

12. Miscellaneous

Meeting Adjourned at 11:40 AM

Respectfully submitted

Ronald Bonneau, ENP

Executive Director

Upcoming Meetings (www.kent911.org)

KCDA Finance Committee Meeting

September 3, 2014 at 10 AM

Rockford City Hall Conference Room, Rockford, MI

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Status of Current and Future Project / Task

Project/Issue	Assigned	Status	ECD
State GIS NG project	Bonneau	Evaluating Cost to Correct Deficiencies	In Progress
P1 CAD Reconciliation	Bonneau	Completed	TBD
MSP Interface	Bonneau	Awaiting Motorola Concurrence	TBD
NICE Recorder Upgrade	Bonneau	At PSAP level	Completed
Excelis C4i project	Team	Final Invoices Submitted	Aug 2014
Smart911	Bonneau /Team	Awaiting TAC Report	TBD
FY 2015 Budget	Bonneau/ Finance Committee	Draft #4 in Board Review	October 2014
CAD to CAD interface	Young	In Progress	TBD
DECCAN interface	Young	In Progress	TBD
KCDA Strategy Meeting	Bonneau	Rescheduled to Dec 15 th	Dec 2015
Surcharge Reporting Initiative	Holt Bonneau	Awaiting Mtg with Kent County Counsel	TBD
Public Education Program	Bonneau	Awaiting Design Detail Meeting with GR Children's Museum	In Progress

Account	Account Description	Approved Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 994 - Kent County Dispatch Authority								
REVENUE								
545	State 911 Surcharge							
545.000	State 911 Surcharge Revenue	1,070,000.00	132.72	.00	246,205.72	823,794.28	23	500,524.00
	545 - State 911 Surcharge Totals	\$1,070,000.00	\$132.72	\$0.00	\$246,205.72	\$823,794.28	23%	\$500,524.00
584	Kent County 911							
584.010	Kent County 911 Surcharge Revenue	2,939,876.00	162,426.59	.00	896,704.50	2,043,171.50	31	906,144.51
	584 - Kent County 911 Totals	\$2,939,876.00	\$162,426.59	\$0.00	\$896,704.50	\$2,043,171.50	31%	\$906,144.51
664	Interest on Investments							
664.000	Interest on Investments Interest on Investments	17,000.00	231,512.78	.00	262,445.46	(245,445.46)	1544	(30,657.14)
664.994	Interest on Investments Change in Market Value	.00	.00	.00	5,104.86	(5,104.86)	+++	.00
	664 - Interest on Investments Totals	\$17,000.00	\$231,512.78	\$0.00	\$267,550.32	(\$250,550.32)	1574%	(\$30,657.14)
688	Miscellaneous Income							
688.000	Miscellaneous Income Miscellaneous Income	1,200.00	.00	.00	61,371.00	(60,171.00)	5114	.00
	688 - Miscellaneous Income Totals	\$1,200.00	\$0.00	\$0.00	\$61,371.00	(\$60,171.00)	5114%	\$0.00
	REVENUE TOTALS	\$4,028,076.00	\$394,072.09	\$0.00	\$1,471,831.54	\$2,556,244.46	37%	\$1,376,011.37
EXPENSE								
Department 325 - Dispatch								
Activity 32500 - Communications/Dispatch								
727	Office Supplies							
727.000	Office Supplies Office Supplies	600.00	.00	.00	57.76	542.24	10	77.48
	727 - Office Supplies Totals	\$600.00	\$0.00	\$0.00	\$57.76	\$542.24	10%	\$77.48
740	Operating Supplies							
740.001	Operating Supplies Postage	50.00	.00	.00	80.14	(30.14)	160	.00
	740 - Operating Supplies Totals	\$50.00	\$0.00	\$0.00	\$80.14	(\$30.14)	160%	\$0.00
801	Professional Services							
801.000	Professional Services Professional Services	100,000.00	.00	.00	.00	100,000.00	0	.00
801.005	Professional Services Accounting/Auditing Services	22,240.00	1,000.00	.00	16,600.00	5,640.00	75	16,300.00
801.009	Professional Services Marketing/Web Site	35,000.00	.00	.00	1,000.00	34,000.00	3	500.00
801.021	Professional Services Legal Special Counsel	12,500.00	3,868.00	.00	3,868.00	8,632.00	31	5,194.00
	801 - Professional Services Totals	\$169,740.00	\$4,868.00	\$0.00	\$21,468.00	\$148,272.00	13%	\$21,994.00
807	Geographic & IT Information Services							
807.000	Geographic & IT Information Services Geographic & IT	35,000.00	932.57	.00	1,854.39	33,145.61	5	6,873.41
	807 - Geographic & IT Information Services Totals	\$35,000.00	\$932.57	\$0.00	\$1,854.39	\$33,145.61	5%	\$6,873.41
810	Contract Labor							
810.000	Contract Labor Contract Labor	78,000.00	12,827.86	.00	45,316.01	32,683.99	58	46,178.12
	810 - Contract Labor Totals	\$78,000.00	\$12,827.86	\$0.00	\$45,316.01	\$32,683.99	58%	\$46,178.12
850	Communications							
850.000	Communications Communications	650.00	.00	.00	.00	650.00	0	.00
	850 - Communications Totals	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	0%	\$0.00
860	Travel and Training							

860.000	Travel and Training Travel and Training	5,400.00	1,474.81	.00	4,454.17	945.83	82	4,527.39
860.010	Travel and Training Training	600.00	.00	.00	430.00	170.00	72	420.00
	860 - Travel and Training Totals	\$6,000.00	\$1,474.81	\$0.00	\$4,884.17	\$1,115.83	81%	\$4,947.39
900	Printing & Advertising							
900.000	Printing & Advertising Printing & Advertising	1,500.00	.00	.00	.00	1,500.00	0	14.70
	900 - Printing & Advertising Totals	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%	\$14.70
910	Insurance							
910.100	Insurance Property and Bonds	12,500.00	.00	.00	8,817.00	3,683.00	71	12,835.02
	910 - Insurance Totals	\$12,500.00	\$0.00	\$0.00	\$8,817.00	\$3,683.00	71%	\$12,835.02
930	Repairs and Maintenance							
930.000	Repairs and Maintenance Repairs and Maintenance	360,989.00	9,874.00	.00	520,569.84	(159,580.84)	144	117,535.76
	930 - Repairs and Maintenance Totals	\$360,989.00	\$9,874.00	\$0.00	\$520,569.84	(\$159,580.84)	144%	\$117,535.76
956	Other Services							
956.000	Other Services Other Services	3,000.00	.00	.00	280.00	2,720.00	9	205.90
	956 - Other Services Totals	\$3,000.00	\$0.00	\$0.00	\$280.00	\$2,720.00	9%	\$205.90
973	Capital Outlay							
973.056	Capital Outlay Computer System	600,346.00	.00	.00	.00	600,346.00	0	.00
	973 - Capital Outlay Totals	\$600,346.00	\$0.00	\$0.00	\$0.00	\$600,346.00	0%	\$0.00
984	Capital Outlay							
984.017	Capital Outlay Computer Equipment	17,500.00	.00	.00	.00	17,500.00	0	7,004.00
	984 - Capital Outlay Totals	\$17,500.00	\$0.00	\$0.00	\$0.00	\$17,500.00	0%	\$7,004.00
	Activity 32500 - Communications/Dispatch Totals	\$1,285,875.00	\$29,977.24	\$0.00	\$603,327.31	\$682,547.69	47%	\$217,665.78
Activity	32510 - Grand Rapids							
810	Contract Labor							
810.010	Contract Labor CAD/QA Administrator	70,500.00	70,500.00	.00	70,500.00	.00	100	94,000.00
810.020	Contract Labor Miscellaneous Reimbursement	.00	.00	.00	.00	.00	+++	20,819.70
	810 - Contract Labor Totals	\$70,500.00	\$70,500.00	\$0.00	\$70,500.00	\$0.00	100%	\$114,819.70
860	Travel and Training							
860.000	Travel and Training Travel and Training	9,400.00	789.12	.00	3,763.09	5,636.91	40	5,581.03
	860 - Travel and Training Totals	\$9,400.00	\$789.12	\$0.00	\$3,763.09	\$5,636.91	40%	\$5,581.03
956	Other Services							
956.520	Other Services Grand Rapids Distribution	858,000.00	735,662.50	.00	735,662.50	122,337.50	86	736,125.00
956.911	Other Services Distribution of State 911 Funds	642,000.00	.00	.00	.00	642,000.00	0	.00
	956 - Other Services Totals	\$1,500,000.00	\$735,662.50	\$0.00	\$735,662.50	\$764,337.50	49%	\$736,125.00
	Activity 32510 - Grand Rapids Totals	\$1,579,900.00	\$806,951.62	\$0.00	\$809,925.59	\$769,974.41	51%	\$856,525.73
Activity	32520 - Kent County							
810	Contract Labor							
810.010	Contract Labor CAD/QA Administrator	70,500.00	70,500.00	.00	70,500.00	.00	100	94,000.00
	810 - Contract Labor Totals	\$70,500.00	\$70,500.00	\$0.00	\$70,500.00	\$0.00	100%	\$94,000.00
860	Travel and Training							
860.000	Travel and Training Travel and Training	9,400.00	44.20	.00	3,357.35	6,042.65	36	1,618.47
	860 - Travel and Training Totals	\$9,400.00	\$44.20	\$0.00	\$3,357.35	\$6,042.65	36%	\$1,618.47
956	Other Services							
956.525	Other Services Kent County Distribution	572,000.00	514,337.50	.00	514,337.50	57,662.50	90	513,875.00
956.911	Other Services Distribution of State 911 Funds	428,000.00	.00	.00	.00	428,000.00	0	.00
	956 - Other Services Totals	\$1,000,000.00	\$514,337.50	\$0.00	\$514,337.50	\$485,662.50	51%	\$513,875.00
	Activity 32520 - Kent County Totals	\$1,079,900.00	\$584,881.70	\$0.00	\$588,194.85	\$491,705.15	54%	\$609,493.47
Activity	32530 - Capital Replacement Reserve							
956	Other Services							
956.912	Other Services FEMA Grant Match Contributions	317,114.00	129,088.63	.00	149,920.78	167,193.22	47	.00

	956 - Other Services	Totals	\$317,114.00	\$129,088.63	\$0.00	\$149,920.78	\$167,193.22	47%	\$0.00
Activity	32530 - Capital Replacement Reserve	Totals	\$317,114.00	\$129,088.63	\$0.00	\$149,920.78	\$167,193.22	47%	\$0.00
Activity	32590 - Capital Projects								
984	Capital Outlay								
984.920	Capital Outlay Motorola		503,070.00	.00	.00	243,521.60	259,548.40	48	.00
984.925	Capital Outlay Capital Replacement Savings Fund		865,070.00	.00	.00	.00	865,070.00	0	.00
984.927	Capital Outlay Harware Replacement		782,000.00	13,446.99	.00	116,946.99	665,053.01	15	.00
984.935	Capital Outlay MG GIS Mapping		80,000.00	.00	.00	.00	80,000.00	0	.00
	984 - Capital Outlay	Totals	\$2,230,140.00	\$13,446.99	\$0.00	\$360,468.59	\$1,869,671.41	16%	\$0.00
Activity	32590 - Capital Projects	Totals	\$2,230,140.00	\$13,446.99	\$0.00	\$360,468.59	\$1,869,671.41	16%	\$0.00
Department	325 - Dispatch	Totals	\$6,492,929.00	\$1,564,346.18	\$0.00	\$2,511,837.12	\$3,981,091.88	39%	\$1,683,684.98
	EXPENSE TOTALS		\$6,492,929.00	\$1,564,346.18	\$0.00	\$2,511,837.12	\$3,981,091.88	39%	\$1,683,684.98
Fund	994 - Kent County Dispatch Authority	Totals							
	REVENUE TOTALS		4,028,076.00	394,072.09	.00	1,471,831.54	2,556,244.46	37	1,376,011.37
	EXPENSE TOTALS		6,492,929.00	1,564,346.18	.00	2,511,837.12	3,981,091.88	39	1,683,684.98
Fund	994 - Kent County Dispatch Authority	Totals	(\$2,464,853.00)	(\$1,170,274.09)	\$0.00	(\$1,040,005.58)	(\$1,424,847.42)		(\$307,673.61)
	Grand Totals								
	REVENUE TOTALS		4,028,076.00	394,072.09	.00	1,471,831.54	2,556,244.46	37	1,376,011.37
	EXPENSE TOTALS		6,492,929.00	1,564,346.18	.00	2,511,837.12	3,981,091.88	39	1,683,684.98
	Grand Totals		(\$2,464,853.00)	(\$1,170,274.09)	\$0.00	(\$1,040,005.58)	(\$1,424,847.42)		(\$307,673.61)

Report

te 08/31/14

to Account



To: Administrative Policy Board
From: Executive Director Ronald Bonneau, ENP
Ref: Progress Report – September 22, 2014

1. Curtis has identified a tentative date for the strategy meeting of December 15th the third Monday in December. We are going to use John Melcher who addressed the Board last November to facilitate the discussions. We have secured the Wyoming Library and the caterer.
2. I have been speaking with Judy White and her team to at Motorola to clarify the MSP change order and they have promised to resolve the issue this month. I had a phone meeting with Tom Estes and Judy White to discuss the issue and Motorola has agreed to take the MSA interface out of the payables for Phase II or the P1 CAD contract and to guarantee the \$9K interface cost for a period of three years as we requested. The agreement still has to go through Motorola finance but they are attempting to have the change order reflecting this agreement to me in time for a resolution at the APB meeting on Monday.
3. I continue to attend the Motorola conference calls on Phase II of the P1 CAD project. The DECCAN interface is moving forward. However, as we have progressed through these calls, the requirements of the CAD to CAD interface devoted to EMS, continues to struggle on the correct provisioning of the interface from KCDA's perspective. The KCDA team believes that when this interface was originally discussed the conceptual bi-directional design was something that Motorola agreed to provide; it now seems as though this commitment has wavered. We discussed this interface with Zoll CAD on a conference call on September 17th and we will make this a discussion point with Motorola during the Motorola user conference in September reflecting the sentiment made on the interface during the TAC meeting this month.
4. The Grand Rapids Children's Museum has constructed an interim 9-1-1 exhibit for use in the "safety town" which highlights KCDA and Cell Phone Sally and the

use of 9-1-1 by children. As such KCDA has received permission to use the Cell Phone Sally's image in the exhibit. We are continuing discussions with the museum as to the roll KCDA and 9-1-1 can play in the remodeled safety town planned for 2015.

5. We have received notice from Kent County finance that KCDA will receive \$567,325 in Kent County 9-1-1 surcharge in September. This brings the current income from this source to \$1,464,029 or 49.79% of the total expected.
6. Pursuant to the budgetary quote Airbus and ATT provided on the 9-1-1 phone system upgrade that was in excess of \$890,000, I have had two phone conversations with Paul Rzenick of ATT asking for a qualified quotation on the Patriot upgrade. The team initially believed that we would not have to do a complete overhaul to move to the new platform, that there was current hardware that would work fine with the newer version. As such we have requested that Bill Hail return to our installations and confirm that this is true and issue a solid quote for this upgrade. ATT has advised me that they are continuing to work with Airbus to confirm a date for this system evaluation and to develop a call flow scheme to assist them in determining the exact configuration we need to move forward to adequately provision services to both PSAPs.

During the Airbus user group meeting held in Marshall, MI on September 18th I further discussed our need to get a firm quote on deliverables that would be provisioned if we were to move in this direction.

Furthermore, there was a discussion at the TAC committee to determine if the three ambulance providers had any interest in joining the 9-1-1 network using some new IP based phones that Airbus is offering in the new release and which eliminates the back room equipment currently required to operate as a secondary PSAP. There was interest by all three ambulance companies depending on cost to participate. We will investigate this option as well as that aforementioned.

7. I continue to speak with Jon Stones of Priority Dispatch on the progress of the ProQA and AQUA installations at the three ambulance providers. The major holdup has seemed to be having all the ambulance companies upgrade their

CAD software to interface with ProQA. Jon believes that this has been accomplished and they will begin to move forward this month. Additionally, the manual card sets obtained by KCDA have been distributed.

8. The KCDA Finance Committee is recommending that the capital funds that remain from the recently completed FEMA radio project, in the amount of \$167,424.19 be moved into the restricted equipment savings fund. A resolution will be offered at the next policy board meeting to that effect.
9. TAC recently held a meeting to discuss the CAD to CAD interface for the PSAPs and the three ambulance companies. This was done to determine the correct call flow for EMD calls and to assist us in asking for Motorola to develop an interface that meets the needs of all parties.

Respectfully submitted,
Ronald Bonneau, ENP

Title	Activity	Object Code/Sub Code	Acct Description	Proposed FY2015
		545.000	State 9-1-1 Surcharge Revenue	\$ 950,000
		584.000	Kent County 9-1-1 Surcharge Revenue	\$ 2,933,000
		688.000	Misc Income	\$ 2,200
			TOTAL Income	\$ 3,885,200
KCDA	32500		General Expenses of Authority	\$ 1,293,405
	32500	727.000	Office Supplies	\$ 350
	32500	740.001	Postage	\$ 600
	32500	801.000	Professional Services	\$ 25,000
	32500	801.005	Fiduciary/Auditing	\$ 22,240
	32500	801.009	Pub Education/Web Site	\$ 25,000
	32500	801.021	Legal Services/Notice	\$ 11,000
	32500	806.000	Smart911 (software services)	\$ 77,500
	32500	807.000	GIS and IT services	\$ 20,000
	32500	810.000	ED Contract Labor/Consulting	\$ 74,000
	32500	860.000	ED Travel	\$ 5,500
	32500	860.010	ED Training/Membership Dues	\$ 700
	32500	900.000	Printing	\$ 500
	32500	910.100	Insurance	\$ 11,000
	32500	930.000	Hardware Repair & Mainten	\$ 360,481
			Motorola P1 CAD	\$ 229,506
			Cassidian Phone	\$ 106,801
			P1 HP Hardware Maintenance	
			NICE recording System	\$ 24,174
			SpectraCom	\$ 3,800
	32500	956.000	Other Service Costs/Board Costs	\$ 3,000
	32500	973.056	Other Service Costs (Capital Reserve Fund)	\$ 649,534
	32500	984.017	Capital Outlay Computer Equipment	\$ 7,000
	Activity	Object Code		
GR PSAP	32510		Expenses for 9-1-1 Call Taking at Grand Rapids	\$ 1,544,650
	32510	746.000	Computer Acquisition	
	32510	806.000	Software Repair & Mainten	
	32510	810.010	Contract Labor CAD/QA Admin	\$ 35,250
	32510	810.020	Contract Labor Misc (OT)	
	32510	860.000	Travel	\$ 9,400
	32510	860.010	Training	
	32510	930.000	Hardware Repair & Mainten	
	32510	956.520	Total 9-1-1 Surcharge Distribution GR	\$ 1,500,000

	32510		956.520.1	State 9-1-1 Surcharge Distribution	\$ 570,000	
	32510		956.520.2	Kent County 9-1-1 Surcharge Distribution	\$ 930,000	
	32510	987.000		Capital Outlay Misc Equipment		
KC PSAP	32520			Expenses for 9-1-1 Call Taking at KC Sheriff		\$ 1,044,650
	32520	746.000		Computer Acquisition		
	32520	806.000		Software Repair & Mainten		
	32520	810.010		Contract Labor CAD/QA Admin		35,250
	32520	810.020		Contract Labor Misc (OT)		
	32520	860.000		Travel		9,400
	32520	860.010		Training		
	32520	930.000		Hardware Repair & Mainten		
	32520	956.525		Total 9-1-1 Surcharge Distribution KC		1,000,000
	32520		956.525.1	State 9-1-1 Surcharge Distribution	\$ 380,000	
	32520		956.525.2	Kent County9-1-1 Surcharge Distribution	\$ 620,000	
	32520	987.000		Capital Outlay Misc Equipment		
				TOTAL OPERATING EXPENSES		\$ 3,882,705
				<u>Estimated Net Revenue Over Expenses in FY2015</u>	\$	2,495
				<u>Audited Unrestricted Fund Balance from EOY FY2014</u>	\$	2,351,303
				<u>Estimated End of FY2015 Unrestricted Fund Balance</u>	\$	2,353,798
CAPITAL	32530			<u>Capital Project Obligations from Restricted Fund Balance</u>		
		956.912		FEMA Grant Match	\$	-
	32590	984.620		Motorola CAD Project Contract	\$	510,491
		984.927		Motorola HP Hardware Replacement	\$	586,500
		984.927		Motorola Workstation Replacement		
		984.925		Equipment Replacement Savings Fund	\$	998,443
		984.935		GIS NG Mapping	\$	80,000
				<u>TOTAL Capital Project Obligations</u>	\$	2,175,434

KCDA Restricted/Obligated
Fund Balance Categories
FY 2014

Fund Balance Obligations		
Motorola CAD Project Contract	\$	503,070
NG GIS Mapping	\$	80,000
Capital Replacement Savings Fund	\$	1,023,262
Motorola HP P1 Servers	\$	586,500
	\$	2,192,832

KCDA Capital Replacement Schedule FY2014

KCDA Capital Projects	CY 2012	CY 2013	Cost Each Yr To Goal \$\$	FY 2014	FY 2015	FY 2016	FY 2017
Total Cassidian 911 System			142,857	142,857	142,857	142,857	142,857
Total CAD System Replacement			333,258	333,258	333,258	333,258	333,258
CAD System Major Upgrade			190,000	190,000	190,000	190,000	190,000
Recording System Replacement			10,500	10,500	10,500	10,500	10,500
Contingency			35,000	35,000	35,000	35,000	35,000
PremierOne CAD Workstation Replacement			34,811	30,943	30,943	30,943	30,943
Cassidian Workstation Replacement							
Annual Funds for Capital / Yr			746,426	742,558	742,558	742,558	742,558
Transfer from Unobligated FB to Capital			1,023,262	93,024	93,024	93,024	93,024
Adjusted Annual Required Cost				649,534	649,534	649,534	649,534
Unadjusted Annual Required Cost				742,558	742,558	742,558	742,558
Difference between Unadjust Adjust				93,024	93,024	93,024	93,024

KCDA Capital Replacement Schedule FY2014

FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Project Cost
142,857	142,857	142,857						999,996
333,258	333,258	333,258	333,258	333,258	333,258	333,258	333,258	3,999,100
190,000	190,000							950,000
10,500	10,500							63,000
35,000	35,000	35,000	35,000	35,000	35,000			175,000
30,943	30,943							185,660
<hr/> 742,558	<hr/> 742,558	<hr/> 511,115	<hr/> 368,258	<hr/> 368,258	<hr/> 368,258	<hr/> 333,258	<hr/> 333,258	
93,024	93,024	93,024	93,024	93,024	93,024	93,024	93,024	
649,534	649,534	418,091	275,235	275,235	275,235	240,235	240,235	
742,558	511,115	368,258	368,258	368,258	333,258	333,258	333,258	
93,024	(138,420)	(49,833)	93,024	93,024	58,024	93,024	93,023	

KCDA Capital Projects	Cost Each Yr To Goal \$\$	FY 2014	FY 2015	FY 2017
Total Cassidian 911 System	\$ 142,857			
Total CAD System Replacement	\$ 333,258			
CAD System Major Upgrade	\$ 190,000			
Recording System Replacement	\$ 10,500			
Contingency	\$ 35,000			
PremierOne CAD Workstation Replacement	\$ 34,811			
Cassidian Workstation Replacement	\$ -			
Annual Funds for Capital / Yr	\$ 746,426			

FY 2018	FY 2020	FY2022	FY 2025
	\$ 999,996		
			\$ 3,999,100
\$ 950,000			
	\$ 63,000		
\$ 175,000			
\$ 92,830		\$ 92,830	