



**Administrative Policy Board
Monday, March 24, 2014 @ 10:00 AM
City of Wyoming 1st Floor West Conference Room**

Agenda

- 1. Call to Order and Roll Call (Holt)**
- 2. Public Comment**
- 3. Members Excused**
- 4. Approval of the Agenda – March 24, 2014**
- 5. Approval of Minutes of February 24, 2014**
- 6. Financial Report (Bonneau)**
- 7. Voucher of Bills** (*Motion to Authorize Expenditures and Disbursements as Attached*)
- 8. Finance Committee Report (Young/Bonneau)**
 - a. EMD Assignment Agreements – Invoice Item
 - b. Rehmann Audit – Close Out of FY2013 – Sampling
 - c. Pooled Asset investment discussion
 - d. 9-1-1 Surcharge Report and Recommendations
 - e. NICE / Windows 7 Upgrade Discussion
 - i. **Resolution #13-032414** to approve the contract with Van Belkum to upgrade the NICE recording system software and related components for a price not to exceed \$24,174.00 at the Grand Rapids and Kent County PSAP.

9. Replacement of HP backroom equipment for CAD system – (Bonneau)

a. Motorola/HP Hardware Maintenance Extension

- i. **Resolution #14-032414** to approve the Motorola eight month extended warranty/maintenance quote with month- to-month invoicing/cancellation for PremierOne CAD servers and backroom equipment at Grand Rapids and Kent County PSAPs at a cost not to exceed \$78,992.00.

10.TAC Reports – (Young and Chadwick)

a. CAD

b. Radio Project

11.Update and Progress Report from Executive Director: (Bonneau)

12. Miscellaneous

Upcoming Meetings (www.kent911.org)

KCDA Executive Committee Meeting

April 14, 2014 at 10 AM

City of Wyoming, Manager’s Conference Room

KCDA Administrative Policy Board Meeting

Monday, April 28, 2014 at 10:00 AM

City of Wyoming First Floor West Conference room

Bills for Approval

Name	Purpose	Amount	FY	Approval
Wyoming	Fiduciary Mar	\$1,000.00	2014	Bonneau
Van Belkum	NICE Upgrade	\$24,174.00	2014	Bonneau
MCDA	Membership Dues Bonneau	\$100.00	2014	Curtis
PCS	February 2014	\$5,698.13	2014	Curtis

Motorola	CAD Maintenance for 2014	\$214,987.97	2014	Bonneau
Motorola	CAD Milestone Payment per Contract	\$243,521.60	2014	Bonneau

Status of Current and Future Project / Task

Project/Issue	Assigned	Status	ECD
FY 2013 Audit	Bonneau	To Begin March 2014	Apr, 2014
State GIS NG project	Bonneau	Evaluating Cost to Correct Deficiencies	In Progress
Media Awareness Project	Bonneau	Developing RFI for Logo Redesign	TBD
P1 HP Hardware Replacement	Bonneau	New System Design received – Awaiting Quotes	July, 2014
NICE Recorder Upgrade	Bonneau	Awaiting Board Approval	March, 2014
RFP / Radio Consoles	Team	Being installed and Training Begun	Project Underway
EMD Assignment to Ambulance Providers	Bonneau	Invoices Issued	TBD
Motorola Extended Maint	Bonneau	Awaiting Board Approval	March, 2014
CAD to CAD interface	Young	In Progress	TBD

DECCAN interface	Young	In Progress	TBD
KCDA Strategy Meeting	Bonneau	Determining Dates	TBD
Surcharge Reporting Initiative	Holt Bonneau	Report being Reviewed by Admin Policy Board	TBD
SNC report	Bonneau	Compiling Information	May, 2014