

Kent County Dispatch Authority Administrative Policy Board

Meeting Notes

February 22, 2010 – 9AM

Meeting Location: City of Wyoming, City Hall

Members Present:

Dave Peterson	Plainfield Township
Curtis Holt	City of Wyoming;
Kevin Belk	City of Grand Rapids
Larry Stelma	Kent County Sheriff's Department
Art Tanis	Kent County Board of Commissioners
James Hinton	City of Lowell
Dick Richards	City of Grandville
Peter MacGregor	Cannon Township

Members Absent/Excused:

Chris McIntire	Michigan State Police #61
Chuck Deschaine	City of Walker

Members Absent

Greg Sundstrom	City of Grand Rapids
Michael Young	City of Rockford
Senez Rodriguez	KCEMS

Guests: Michelle Young, KCSD; Matt Groesser, KCSD; Karen Chadwick, GRPD; Rick Uslan, Motorola; Tom Valdez, Michigan State Police; Dave Kiddle, GRPD; Tom Miller, Motorola.

Consultant: Ralph H. Gould, Interim – Executive Director

Staff Present: Jennifer DeHaan, Kent County Administrator's Office

Media: None

Call to Order : 9:04AM

Action Items:

02-22-10-01

Approval of the Agenda
To approve the February 22, 2010 meeting agenda
Motion by: Belk
Support by: Tanis
Unanimous

02-22-10-02

Approval of the Minutes
To approve the minutes of January 25, 2010
Motion by: Stelma
Support by: MacGregor

Unanimous

02-22-10-03

Members Excused: McIntire & Deschaine

Motion by: MacGregor

Support by: Peterson

Unanimous

02-22-10-04

Motion to authorize the following expenditures and disbursements

Payee	Amount	Date of Board approval
Kent County Sheriff's Department – Reimbursement 911CPE Site Visits (2010 – Young)	367.48	
Kent County Sheriff's Department – Reimbursement 911 CPE Site visits (2010 -Hutchinson)	71.51	
Kent County Central Services (2010)	72.83	
Ralph H. Gould – December 2009	5581.63	03-23-09
Varnum, Riddering, Schmidt, and Howlett (December 2009)	10,512.00	
MOTOROLA PAYMENT – 1 st 20% Payment	531,671.20	12/21/2009

Moved by: Belk

Support by: Stelma

Unanimous

02-22-10-05

Motion to approve a renewal of the KCDA insurance policy through March 2011 with Michigan Municipal Risk Management for an annual premium of \$9,544 to be paid in three installments and to authorize the Chair to sign the Agreement.

Moved by: Belk

Support by: Stelma

Unanimous

02-22-10-06

Motion to approve the purchase of an interface with Core/Talon for a not to exceed amount of \$50,000.

Moved by: Hinton

Support by: Tanis

Unanimous

02-22-10-06

MOTION to authorize the Board Chair to sign an Agreement with AWT for a 911 CPE system for a not to exceed amount of \$880,000 providing that the KCDA attorney will provide written documentation that the contract is acceptable to KCDA.

Moved by: Belk

Support by: Peterson

Motion Passed

Unanimous

02-22-10-07

Meeting Adjournment

To adjourn the meeting of Administrative Policy Board.

Moved by: Belk

Support by: Hinton

Unanimous

Public Comment: None.

Summary of Discussion Items

1. Update from TAC:

- a. **CAD Update:** Michelle Young stated that the CAD kick-off meetings with Motorola were held on the 9th and 10th of February. Through these meetings and since then they are making good progress and the GIS data has been provided to Motorola. The Authority should expect delivery of the CAD in July with servers on site and in operation for training purposes. There is still a need to get the interfaces with the appropriate vendors.
- b. **Core/Talon Interface:** Michelle Young stated that included within your meeting packet was a quote from Core/Talon for an interface – license fee that is necessary for the CAD software. This enables an interface with the CAD software to the RMS systems and also to LEIN. The cost is \$50,000 and she is requesting approval to purchase the interface today. Holt asked for an explanation of what it will do for an officer. Young stated that the interface will enable, from a patrol car, an officer to query a license plate and drivers license information with the Secretary of State, LEIN, and NCIC, such that they will be able to receive information on registration, driving records, etc. The interface will also allow an officer to query jail records, photos, and any other information that might be available. MacGregor asked if there were other companies that could perform the maintenance agreement in order to push costs down. Young stated that going with another vendor would require a rewrite of the system and that when this was originally bid and Core/Talon was selected it was a competitive bid and that there is no one else to provide the function. Young stated that the interfaces could be purchased separately for each mobile and each agency however it would be cost-prohibitive. Belk stated that this has a countywide benefit as it is using the server at GR and KCSD that already exist. **A MOTION was made by Belk supported by Tanis to approve the purchase of an interface with Core/Talon for a not to exceed amount of \$50,000.** The MOTION passed.

2. Update from Interim Executive Director:

- a. **CAD Project Update:** Gould stated that Motorola has satisfied the requirement for the first CAD milestone payment of \$531,671 which is the first 20% payment.
- b. **911 CPE:** Gould stated that the KCDA Attorney is in the process of reviewing the AWT draft documents and that KCDA would provide AWT with an issues list for them to respond to. Due to the time line, it is requested that the Authority authorize the Agreement pending final approval by the KCDA attorney that the terms meet the requirements for the Authority. Gould noted that the pricing issues had been agreed and accepted by TAC. **A MOTION was made by Belk and supported by Peterson to authorize the Board Chair to sign an Agreement with AWT for a 911 CPE system for a not to exceed amount of \$880,000 providing that the KCDA attorney will provide written documentation that the contract is acceptable to KCDA.**The MOTION passed.

3. Executive Committee Update:

- a. **PSAP Reimbursement:** Holt stated that a meeting was held between GR and KC and Michael Young to discuss the PSAP Agreement. Holt stated that Varnum had drafted an Agreement and that it had been sent to GR and Kent County for review and comment. Holt stated that payments to the PSAPs are based upon base rate and call volume and that at the end of the five years 100% of the payment will be based upon call volume. Holt stated that given the time frame for the County to get approval of the Agreement, it may be necessary to hold a special meeting on Monday, March 8, 2010 to consider approval of the Agreement. Holt requested that a notice be sent to all members of the potential meeting date to ensure that a quorum would be present.

- 4. Misc:** Holt stated that Motorola was present today to provide information regarding potential funding opportunities. A copy of the presentation accompanies these notes.

Adjournment 10:45AM