



**Administrative Policy Board
Monday, August 28, 2017
10:00 AM**

City of Wyoming, 1st Floor West Conference Room

- 1. Call to Order and Roll Call – (Holt)**
- 2. Public Comment**
- 3. Board Members Attendance Report as of June 26, 2017 – (Holt)**
- 4. Approval of the Agenda of August 28, 2017**
- 5. Members Excused – (Holt)**
- 6. Acceptance of Minutes of June 26, 2017**
- 7. Financial Report and Voucher of Bills – Cook**
 - a. FY2017 Operating Budget
 - b. FY2017 Capital Budget
 - c. Motorola Partial Subscriber invoice approval
 - a. **Resolution #32 – 082817** to approve the 2nd partial payment of \$3,481,142.70 to Motorola, reflecting all the Motorola original and exchanged radio subscriber equipment, with the exception of 100 RSMs, that have been received and inventoried by KCDA.
 - d. TeleRad Fire Radio Pager final invoice approval
 - a. **Resolution #33 – 082817** to approve the final payment of \$404,227.35 to TeleRad for the purchase of 885 Unication Fire Radio

Pagers, Amplified Pager Chargers and miscellaneous replacement parts.

8. Bills Payable and Due: *(Motion to Accept the Financial Report and Authorize Expenditures and Disbursements as Attached)*

9. 800 MHz radio Project Steering Committee Update and Discussion –(Scott Brown)

a. General Information Report – Brown

b. Tower Matrix (attached) – Bonneau

c. Authorization to Build Additional Kentwood Tower

1. **Resolution #34 – 082817** to authorize the Executive Director to approve the building of a radio tower in Kentwood at a cost not to exceed \$175,000 to be paid from contingency funds within the Kent County Bond proceeds.

10. PSAP Call Handling Agreements – Holt

11. TAC Reports – (Chadwick, ENP and Groesser)

1. Motorola CAD P1 Phase II status

2. NICE Recording Issue

12. Update and Progress Report from Executive Director: - (Bonneau)

13. Miscellaneous – For the Good of the Order

14. Adjournment

Upcoming Meetings (www.kent911.org)

KCDA Finance Committee Internet Meeting

Friday, September 1, 2017

KCDA Executive Committee

Monday, September 11, 2017 at 10 AM

Manager's Conference Room – City of Wyoming

KCDA Administrative Policy Board Annual Meeting

Monday, September 25, 2017 at 10 AM

1st Floor West Conference Room – City of Wyoming

Income to Authority

Name	Purpose	Amount	Line Item	Fiscal Year	Approval
Kent Co	911 Surcharge	\$805,178.41	584.000	2017	Bonneau
State of MI	911 Surcharge		545.000	2017	Bonneau
Misc/Interest	Pool and Net Excess MMRMA	\$886.46	688.000	2017	Bonneau

Voucher of Bills for Approval

Name	Purpose	Amount	Line Item	Fiscal Year	Approval
Wyoming	Fiduciary July	\$1,200.00	801.005	2017	Bonneau
Wyoming	Fiduciary Aug	\$1,200.00	801.005	2017	Bonneau
WebTechs	Website Fee	\$1,500	801.009	2017	Bonneau
Office Depot	Supplies	\$24.45	727.000	2017	Bonneau
Grand Rapids PD	Surcharge Distribution	\$454,562.50	956.520	2017	Bonneau
Chadwick	Air APCO	\$535.61	860.000	2017	Bonneau
Chadwick	APCO Travel Reimb	\$1,119.48	860.000	2017	Bonneau
Bonneau	APCO Conf	\$200.00	860.000	2017	Holt

	Travel				
Tele Rad	G5 Pagers Deposit	\$134,742.45	984.931	2017	Board
Bonneau	MI NENA Conf Travel	\$403.12	860.000	2017	Holt
Kent IT	GIS Support	\$472.61	834.500	2017	Bonneau
TeleRad	Balance G5 Fire Pagers	\$404,227.35	984.931	2017	Bonneau
Motorola	2 nd Partial Subscriber Invoice	\$3,481,142.70	984.920	2017	Board
Dickinson Wright	Legal	\$2,678.00	801.021	2017	Bonneau
GR PD	APCO Registration Chadwick	\$495.00	860.000	2017	Bonneau
Dickinson Wright	Legal	\$2,678.00	801.021	2017	Bonneau
MMRMA	Radio Insurance	\$36,547.50	910.200	2017	Bonneau
PCS	ED July	\$4,692.50	807.000	2017	Holt
Kent Co Sheriff	Surcharge Distribution	\$648,125.00	956.525	2017	Bonneau
PCS	ED June	\$7,853.53	807.000	2017	Holt
Dickinson Wright	Legal	\$1,666.00	801.021	2017	Bonneau

Status of Current and Future Project / Task

Project/Issue	Assigned	Status	ECD
MOTO 800 Mhz	Team	On Going	Aug 2018
MSP Interface	MSP	Version 4X of P1 CAD	TBD

CAD to CAD	CAD Team	Version 4X of P1 CAD	TBD
Smart911 Initiative	Team	Promotion Continues	TBD
FY2018 Budget	Finance	Awaiting Finalized Call Handling Agreements	TBD
Purchase of 925 Fire Pagers	Bonneau	Inventoried and Being Programmed	Complete
Tower Lease Legal	Smith	In Progress	TBD
Kentwood Zoning	Bonneau	In Progress	TBD
Honor Camp Tower	Bonneau	Zoning Approved	TBD
Burton Street Site	Bonneau	In Legal for Set Back	TBD
PALM ESInet Group	Team	Meeting TBD	TBD
Timpson FAA permit	Bonneau	Withdrawn	Complete
800 MHz Tower Sites	Bonneau	See Tower Matrix Report	May 2017
Surcharge Reporting Initiative	Holt Bonneau	Pending	TBD
SNC Surcharge Collection	Team	Scheduled for September	TBD
MMRMA Insurance for Fire Radio Pagers	Bonneau	Awaiting Premium	TBD
MPSCS Agreements and AG waiver	Smith	Approved by MSPCS	Complete
DTE Legal	Smith	Tabled for DTE	Complete
800 MHz Project Subscriber Radios	Bonneau	All Inventoried Except RMS	Complete
800 MHz Steering Committee	Team	Working on Talk Groups	TBD

Attendance Report for APB Meetings from May of 2014 thru June 2017

<i>Name Of Board Member</i>	<i>Present</i>	<i>Absent</i>	<i>Excused</i>	<i>Total Board Meetings Available</i>	<i>% Present</i>	<i>Rank</i>
Holt	28		4	31	90%	3
Lehman &	8		2	10	80%	6
Stelma	23		8	31	74%	8
Herald	29		2	31	94%	2
Morgan*	12	1	3	16	75%	7
Rahinsky ^	15	1	12	28	54%	12
Cook	28		3	31	90%	3
DeVries	10		2	12	83%	4
Meijer	25	1	5	31	81%	5
Deschaine	20	5	6	31	65%	11
McIntire	21		10	31	68%	10
Drake #	22			22	100%	1
Jones%	11		4	15	73%	9
Avg Board Attendance					79%	

& Lehman on Board since Sept of 2016

^ Rahinsky on Board since Sept of 2014

* Morgan on Board since Jan 2016

* Devries on Board since June 2016

Drake on Board since June of 2015

% Jones on Board since February of 2016



Administrative Policy Board
Monday, June 26, 2017
10:00 AM

City of Wyoming, 1st Floor West Conference Room

1. Call to Order and Roll Call – by Chair Holt at 10:02 AM

<i>2. Name</i>	<i>Represents</i>	<i>Present</i>	<i>Absent</i>	<i>Excused</i>
<i>Curtis Holt</i>	<i>Wyoming</i>	X		
<i>Mark Herald</i>	<i>Participating Agency</i>	X		
<i>Larry Stelma</i>	<i>Kent Co. Sheriff</i>	X		
<i>Lee Cook</i>	<i>Grandville</i>	X		
<i>David Rahinsky</i>	<i>Grand Rapids</i>	X		
<i>Chuck Deschaine</i>	<i>Walker</i>	X		
<i>Mark Meijer</i>	<i>Kent EMS</i>	X		
<i>Chris McIntire</i>	<i>MSP</i>	X		
<i>Jeff Drake</i>	<i>Township FD</i>	X		
<i>Mike DeVries</i>	<i>Township Super</i>	X		
<i>David Jones</i>	<i>Participating Agency</i>			X
<i>John Lehman</i>	<i>Grand Rapids</i>	X		
<i>Roger Morgan</i>	<i>Kent Co. Board</i>			X

Guests

<i>Keith Johnson</i>	<i>Tele Rad</i>
<i>Peter McWatters</i>	<i>Grand Rapids PD</i>
<i>Michelle Young</i>	<i>Kent County Sheriff</i>
<i>Matt Groesser</i>	<i>Kent County Sheriff PSAP</i>
<i>Ronald Bonneau, ENP</i>	<i>Executive Director</i>
<i>Scott Brown</i>	<i>Kent Co Sheriff</i>
<i>David Kiddle</i>	<i>Grand Rapids PD</i>
<i>Rick Roberts</i>	<i>Kentwood PD</i>

3. Public Comment - None

4. Board Members Attendance Report as of May 22, 2017 – (Holt)

5. Approval of the Agenda of June 26, 2017

Motion made to approve the agenda by Herald

Second by Deschaine

No Discussion

Passed 11 - 0

6. Members Excused – (Holt)

Motion made to excuse Morgan and Jones by Meijer

Second by McIntire

No Discussion

Passed 11 - 0

7. Acceptance of Minutes of May 22, 2017 accepted as written

8. Financial Report and Voucher of Bills – Cook

a. FY2017 Operating Budget

b. FY2017 Capital Budget

a. Bonneau explained the new reporting format with the capital fund 994 being reported in front of the operating budget performance report 993. No questions.

- c. Fire Pager Purchase – Chair requested both resolution be considered together so Bonneau and Grosser provided rationale for the purchase of all the pagers at this time for the reasons stated in the white paper that was attached. The only variation is that the pagers will be held at the warehouse until all have been programmed with both their VHF and 800 MHz templates prior to department distribution. Bonneau to arrange for insurance on them for that period of time.
 - a. **Resolution #28 – 062617** to approve the purchase of seven (7) Unication Dual Band Fire Pagers from Tel Rad of Grand Rapids at the cost of \$4,378.50 to be paid from Kent County Bond Proceeds and authorize the Exec Director to sign the purchase orders and request reimbursement from Kent County. POs 02/03 (attached)
 - b. **Fire Radio Pager** – White Paper Supporting Resolution – (Bonneau)
 - 1. **Resolution #29 – 062617** to approve the purchase of Eight Hundred Eighty-Five (885) Unication Dual Band, G5 Fire Radio Pagers and accessories (see PO #4) at a total cost of \$538,969.80 from Tele Rad of Grand Rapids to be paid from Kent County bond proceeds and authorize the Executive Director to sign purchase order and request reimbursement from Kent County. PO 4 (attached).

Motion to approve **Resolutions #28 – 062617 and #29 – 062617** made by Lee Cook.

Second by David Rahinsky

Discussion on distribution; the Board ordered the pagers stored and programmed with VHF and 800 MHz templates before they are distributed to the fire agencies for use.

Passed 11 - 0

9. Bills Payable and Due: *Motion to Accept the Financial Report and Authorize Expenditures and Disbursements as Attached made by DeVries*

Second by Cook

No Discussion

Passed 11 - 0

10. MPSCS – PW, EMS Resolution Discussion – Holt/Stelma – Both the chair and Mr. Stelma urged the Board to pass the following resolution, that does not include any funding provision by KCDA but encourages every agency that responds to an emergency in Kent County to join the MPSCS system.

Motion made by Stelma approving **Resolution #30 – 062617**

(Attached as Exhibit) which will approve the resolution recognizing the value of public and privately owned emergency services entities participating in the MPSCS radio system in Kent County.

Second by Herald

No Discussion

Passed 11 - 0

11. State of Michigan House and Senate Legislation – (Chadwick, ENP) Karen Chadwick urged the passing of the following resolution which potentially saves KCDA \$1.1M annually for the cost of the PFN IP network diverting those costs to the State of Michigan. Additionally, the legislation would continue to pay the network costs of the legacy 911 system at the same time. Sheriff Stelma also urged passage as the legislation is receiving wide support from public safety in the State and clarifies what an Emergency Response Agency is that is eligible for using state surcharge funds.

a. Motion made by Meijer to approve **Resolution #31 – 062617** to approve the resolution encouraging Michigan House and Senate members to support HB 4651 and Senate Bill 400 which will fund the technical surcharge account for payment of legacy and IP network services in Michigan.

Second by Cook.

Discussion ensued about adding language to the resolution to clarify the position of the Board, but upon further discussion it was the consensus of the Board to leave it as written.

Passed 11 – 0

12. 800 MHz radio Project Steering Committee Update and Discussion –(Scott Brown)

- a. General Information Report – Brown reported that the Steering Committee is meeting this Weds, with nothing new to report.
- b. Tower Matrix (attached) – Bonneau reported on the three tower sites, 92nd Street that is having new structural survey done since the owner is removing current equipment from the tower, Kentwood Tower passed soil boring and FAA/MDOT application has been filed, and Burton Street is having zoning issues for the off sets required that if they do not get a variance that the site will not be buildable. The matter has been forwarded to KCDA Legal for intervention. Chuck Deschaine is going to ask for a meeting and status check on a variance for the site. Pending at this time

13. PSAP Call Handling Agreements – Holt reported he is formulating a plan to discuss the new call handling agreements with Kent County and Grand Rapids and has nothing to report.

14. TAC Reports – (Chadwick, ENP and Groesser) some slowdowns with Grand Rapids over that past weeks and have been reported to Motorola.

1. Motorola CAD P1 Phase II status - Still working on a resolution to the hub interface required for the CAD to CAD EMS interface.
2. CAD P1 Version

15. Update and Progress Report from Executive Director: - (Bonneau) - None

16. Miscellaneous – For the Good of the Order - Bonneau reported to the Board on the retirement of Daryl Delabbio, the Kent County Administrator, and the work he has done with the KCDA on numerous occasions and wanted the Board to thank Mr. Delabbio for his service. Also reported there is a retirement celebration tomorrow, June 27th from 3 – 6 PM at the DeVos performing arts center lobby.

17. Adjournment at 10:50 AM

Respectfully submitted

Ronald Bonneau, ENP

Executive Director

Upcoming Meetings (www.kent911.org)

KCDA Finance Committee Internet Meeting

Weds, July 5, 2017 @ 10 AM

KCDA Executive Committee

Monday, July 10, 2017 at 10 AM

Manager's Conference Room – City of Wyoming

KCDA Administrative Policy Board Annual Meeting

Monday, July 24, 2017 at 10 AM

1st Floor West Conference Room – City of Wyoming

Income to Authority

Name	Purpose	Amount	Line Item	Fiscal Year	Approval
Kent Co	911 Surcharge	\$703,016.45	584.000	2017	Bonneau
State of MI	911 Surcharge	\$	545.000	2017	Bonneau
Misc/Interest	Pool and Net Excess MMRMA	\$3,861.00	688.000	2017	Bonneau

Voucher of Bills for Approval

Name	Purpose	Amount	Line Item	Fiscal Year	Approval
Wyoming	Fiduciary June	\$1,200.00	801.005	2017	Bonneau
VanBelkum	NICE Maintenance	\$21,450.00	930.000	2017	Bonneau

Matt Groesser	NENA Travel Reimb	\$243.28	860.000	2017	Bonneau
Grand Rapids PD	CAD Admin Fee	\$35,250.00	810.010	2017	Bonneau
Sara DiPadova	NENA Travel Reimb	\$196.78	860.000	2017	Bonneau
Tele Rad	G5 Fire Pagers	\$3,127.50	984.931	2017	Bonneau
Tele Rad	G5 fire pagers	\$1,251.00	984.931	2017	Board
Bonneau	NENA Conf Travel	\$1,793.51	860.000	2017	Holt
Tele Rad	G5 Pagers	\$538,970.30	984.931	2017	Board
Bonneau	MI NENA Conf Travel	\$403.12	860.000	2017	Holt
Rehmann	Audit	\$1,020.00	801.005	2017	Bonneau
GRPD	APCO Registr	\$495.00	860.000	2017	Bonneau
Kent IT/GIS	Support	\$2,589.85	807.000	2017	Bonneau
Kent Co Sheriff	CAD Admin Fee	\$35,250.00	810.010	2017	Bonneau
PCS	ED May	\$6,058.69	807.000	2017	Holt
Dickinson Wright	Legal	\$2,562.00	801.021	2017	Bonneau

Account	Account Description	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 994 - Kent County Dispatch Authority							
REVENUE							
545	State 911 Surcharge						
545.000	State 911 Surcharge Revenue	970,000.00	.00	.00	249,618.00	720,382.00	26
	545 - State 911 Surcharge Totals	\$970,000.00	\$0.00	\$0.00	\$249,618.00	\$720,382.00	26%
584	Kent County 911						
584.000	Kent County 911 Revenue	4,125,316.00	794,792.41	.00	1,552,757.27	2,572,558.73	38
	584 - Kent County 911 Totals	\$4,125,316.00	\$794,792.41	\$0.00	\$1,552,757.27	\$2,572,558.73	38%
664	Interest on Investments						
664.000	Interest on Investments Interest on Investments	.00	194.07	.00	27,857.69	(27,857.69)	+++
664.994	Interest on Investments Change in Market Value	.00	.00	.00	9,013.89	(9,013.89)	+++
	664 - Interest on Investments Totals	\$0.00	\$194.07	\$0.00	\$36,871.58	(\$36,871.58)	+++
688	Miscellaneous Income						
688.000	Miscellaneous Income Miscellaneous Income	3,500.00	.00	.00	3,861.00	(361.00)	110
	688 - Miscellaneous Income Totals	\$3,500.00	\$0.00	\$0.00	\$3,861.00	(\$361.00)	110%
	REVENUE TOTALS	\$5,098,816.00	\$794,986.48	\$0.00	\$1,843,107.85	\$3,255,708.15	36%
EXPENSE							
Department 325 - Dispatch							
Activity 32500 - Communications/Dispatch							
727	Office Supplies						
727.000	Office Supplies Office Supplies	300.00	.00	.00	28.58	271.42	10
	727 - Office Supplies Totals	\$300.00	\$0.00	\$0.00	\$28.58	\$271.42	10%
740	Operating Supplies						
740.001	Operating Supplies Postage	150.00	.00	.00	.00	150.00	0
	740 - Operating Supplies Totals	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0%
801	Professional Services						
801.000	Professional Services Professional Services	25,000.00	.00	.00	.00	25,000.00	0
801.005	Professional Services Accounting/Auditing Services	26,000.00	1,200.00	.00	19,800.00	6,200.00	76
801.009	Professional Services Marketing/Web Site	33,000.00	.00	.00	16,457.40	16,542.60	50
801.021	Professional Services Legal Special Counsel	25,000.00	4,606.00	.00	18,142.00	6,858.00	73
801.022	Professional Services Radio Steering Committee	35,000.00	.00	.00	29,310.00	5,690.00	84
	801 - Professional Services Totals	\$144,000.00	\$5,806.00	\$0.00	\$83,709.40	\$60,290.60	58%
806	Software Services						
806.000	Software Services Software Services	100.00	.00	.00	.00	100.00	0
	806 - Software Services Totals	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0%

807	Geographic & IT Information Services						
807.000	Geographic & IT Information Services Geographic & IT	2,586.00	.00	.00	7,739.39	(5,153.39)	299
	807 - Geographic & IT Information Services Totals	\$2,586.00	\$0.00	\$0.00	\$7,739.39	(\$5,153.39)	299%
810	Contract Labor						
810.000	Contract Labor Contract Labor	70,000.00	4,692.50	.00	48,020.62	21,979.38	69
	810 - Contract Labor Totals	\$70,000.00	\$4,692.50	\$0.00	\$48,020.62	\$21,979.38	69%
860	Travel and Training						
860.000	Travel and Training Travel and Training	5,500.00	.00	.00	4,900.89	599.11	89
860.010	Travel and Training Training	900.00	.00	.00	.00	900.00	0
	860 - Travel and Training Totals	\$6,400.00	\$0.00	\$0.00	\$4,900.89	\$1,499.11	77%
900	Printing & Advertising						
900.000	Printing & Advertising Printing & Advertising	200.00	.00	.00	.00	200.00	0
	900 - Printing & Advertising Totals	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0%
910	Insurance						
910.100	Insurance Property and Bonds	11,000.00	.00	.00	2,000.00	9,000.00	18
910.200	Insurance Special Purpose	114,790.00	36,547.50	.00	119,790.00	(5,000.00)	104
	910 - Insurance Totals	\$125,790.00	\$36,547.50	\$0.00	\$121,790.00	\$4,000.00	97%
920	Public Utilities						
920.100	Public Utilities Gas	3,500.00	.00	.00	.00	3,500.00	0
920.110	Public Utilities Electric	5,000.00	.00	.00	.00	5,000.00	0
	920 - Public Utilities Totals	\$8,500.00	\$0.00	\$0.00	\$0.00	\$8,500.00	0%
930	Repairs and Maintenance						
930.000	Repairs and Maintenance Repairs and Maintenance	431,034.00	.00	.00	271,390.92	159,643.08	63
	930 - Repairs and Maintenance Totals	\$431,034.00	\$0.00	\$0.00	\$271,390.92	\$159,643.08	63%
940	Rentals						
940.400	Rentals Tower Lease	36,000.00	.00	.00	.00	36,000.00	0
	940 - Rentals Totals	\$36,000.00	\$0.00	\$0.00	\$0.00	\$36,000.00	0%
956	Other Services						
956.000	Other Services Other Services	500.00	.00	.00	940.58	(440.58)	188
	956 - Other Services Totals	\$500.00	\$0.00	\$0.00	\$940.58	(\$440.58)	188%
973	Capital Outlay						
973.056	Capital Outlay Computer System	654,316.00	.00	.00	.00	654,316.00	0
	973 - Capital Outlay Totals	\$654,316.00	\$0.00	\$0.00	\$0.00	\$654,316.00	0%
984	Capital Outlay						
984.017	Capital Outlay Computer Equipment	2,000.00	.00	.00	.00	2,000.00	0
	984 - Capital Outlay Totals	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%
999	Transfers						
999.993	Transfers KCDA Fund 993	586,402.00	.00	.00	586,402.00	.00	100
	999 - Transfers Totals	\$586,402.00	\$0.00	\$0.00	\$586,402.00	\$0.00	100%
	Activity 32500 - Communications/Dispatch Totals	\$2,068,278.00	\$47,046.00	\$0.00	\$1,124,922.38	\$943,355.62	54%
Activity	32510 - Grand Rapids						
810	Contract Labor						
810.010	Contract Labor CAD/QA Administrator	35,250.00	.00	.00	35,250.00	.00	100
	810 - Contract Labor Totals	\$35,250.00	\$0.00	\$0.00	\$35,250.00	\$0.00	100%

860	Travel and Training						
860.000	Travel and Training Travel and Training	8,000.00	.00	.00	535.61	7,464.39	7
	860 - Travel and Training Totals	\$8,000.00	\$0.00	\$0.00	\$535.61	\$7,464.39	7%
956	Other Services						
956.520	Other Services Grand Rapids Distribution	1,250,000.00	.00	.00	454,562.50	795,437.50	36
	956 - Other Services Totals	\$1,250,000.00	\$0.00	\$0.00	\$454,562.50	\$795,437.50	36%
	Activity 32510 - Grand Rapids Totals	\$1,293,250.00	\$0.00	\$0.00	\$490,348.11	\$802,901.89	38%
Activity	32520 - Kent County						
810	Contract Labor						
810.010	Contract Labor CAD/QA Administrator	35,250.00	.00	.00	35,250.00	.00	100
	810 - Contract Labor Totals	\$35,250.00	\$0.00	\$0.00	\$35,250.00	\$0.00	100%
860	Travel and Training						
860.000	Travel and Training Travel and Training	8,000.00	.00	.00	3,693.91	4,306.09	46
	860 - Travel and Training Totals	\$8,000.00	\$0.00	\$0.00	\$3,693.91	\$4,306.09	46%
956	Other Services						
956.525	Other Services Kent County Distribution	1,250,000.00	.00	.00	648,125.00	601,875.00	52
	956 - Other Services Totals	\$1,250,000.00	\$0.00	\$0.00	\$648,125.00	\$601,875.00	52%
	Activity 32520 - Kent County Totals	\$1,293,250.00	\$0.00	\$0.00	\$687,068.91	\$606,181.09	53%
	Department 325 - Dispatch Totals	\$4,654,778.00	\$47,046.00	\$0.00	\$2,302,339.40	\$2,352,438.60	49%
	EXPENSE TOTALS	\$4,654,778.00	\$47,046.00	\$0.00	\$2,302,339.40	\$2,352,438.60	49%
Fund	994 - Kent County Dispatch Authority Totals						
	REVENUE TOTALS	5,098,816.00	794,986.48	.00	1,843,107.85	3,255,708.15	36%
	EXPENSE TOTALS	4,654,778.00	47,046.00	.00	2,302,339.40	2,352,438.60	49%
Fund	994 - Kent County Dispatch Authority Totals	\$444,038.00	\$747,940.48	\$0.00	(\$459,231.55)	\$903,269.55	

Account	Account Description	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 993 - KCDA Capital Fund								
REVENUE								
584	Kent County 911							
584.011	Kent County 911 Contributed Revenue	14,305,794.00	14,305,794.00	.00	.00	6,127,432.15	8,178,361.85	43
	584 - Kent County 911 Totals	\$14,305,794.00	\$14,305,794.00	\$0.00	\$0.00	\$6,127,432.15	\$8,178,361.85	43%
664	Interest on Investments							
664.000	Interest on Investments Interest on Investments	.00	.00	.00	.00	36,614.13	(36,614.13)	+++
	664 - Interest on Investments Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$36,614.13	(\$36,614.13)	+++
697	Appropriation							
697.002	Appropriation from Fund Balance	2,196,727.73	2,196,727.73	.00	.00	.00	2,196,727.73	0
	697 - Appropriation Totals	\$2,196,727.73	\$2,196,727.73	\$0.00	\$0.00	\$0.00	\$2,196,727.73	0%
699	Transfer							
699.994	Transfer from KCDA	586,402.00	586,402.00	.00	.00	586,402.00	.00	100
	699 - Transfer Totals	\$586,402.00	\$586,402.00	\$0.00	\$0.00	\$586,402.00	\$0.00	100%
	REVENUE TOTALS	\$17,088,923.73	\$17,088,923.73	\$0.00	\$0.00	\$6,750,448.28	\$10,338,475.45	40%
EXPENSE								
Department 325 - Dispatch								
Activity 32590 - Capital Projects								
984	Capital Outlay							
984.620	Capital Outlay CAD Project Contract	210,491.00	210,491.00	.00	.00	.00	210,491.00	0
984.920	Capital Outlay Motorola	13,362,754.00	13,362,754.00	.00	.00	5,967,673.20	7,395,080.80	45
984.925	Capital Outlay Capital Replacement Savings Fund	2,379,985.00	2,379,985.00	.00	.00	.00	2,379,985.00	0
984.927	Capital Outlay Hardware Replacement	138,000.00	138,000.00	.00	.00	.00	138,000.00	0
984.931	Capital Outlay Fire Pager	564,000.00	564,000.00	.00	.00	159,758.95	404,241.05	28
984.935	Capital Outlay MG GIS Mapping	35,000.00	35,000.00	.00	.00	.00	35,000.00	0
984.941	Capital Outlay Contingency Fund	280,000.00	280,000.00	.00	.00	2,850.00	277,150.00	1
	984 - Capital Outlay Totals	\$16,970,230.00	\$16,970,230.00	\$0.00	\$0.00	\$6,130,282.15	\$10,839,947.85	36%
	Activity 32590 - Capital Projects Totals	\$16,970,230.00	\$16,970,230.00	\$0.00	\$0.00	\$6,130,282.15	\$10,839,947.85	36%
	Department 325 - Dispatch Totals	\$16,970,230.00	\$16,970,230.00	\$0.00	\$0.00	\$6,130,282.15	\$10,839,947.85	36%
	EXPENSE TOTALS	\$16,970,230.00	\$16,970,230.00	\$0.00	\$0.00	\$6,130,282.15	\$10,839,947.85	36%
Fund 993 - KCDA Capital Fund Totals								
	REVENUE TOTALS	17,088,923.73	17,088,923.73	.00	.00	6,750,448.28	10,338,475.45	40%
	EXPENSE TOTALS	16,970,230.00	16,970,230.00	.00	.00	6,130,282.15	10,839,947.85	36%
	Fund 993 - KCDA Capital Fund Totals	\$118,693.73	\$118,693.73	\$0.00	\$0.00	\$620,166.13	(\$501,472.40)	

Report

- 08/24/17

to Account



MOTOROLA SOLUTIONS

MOTOROLA SOLUTIONS, INC.

500 W. MONROE STREET

CHICAGO, IL 60661 USA

Visit our website at www.motorolasolutions.com

INVOICE

TOTAL INVOICE AMOUNT:	\$3,481,142.70
MOTOROLA INVOICE NUMBER:	41239465
INVOICE DATE:	08/15/2017
PAYMENT DUE:	PER CONTRACT
CUSTOMER ACCOUNT NUMBER:	1036542042 0004
PURCHASE ORDER DATE:	
YOUR PURCHASE ORDER NUMBER:	CONTRACT

BILL TO KENT COUNTY DISPATCH AUTHORITY
 RONALD BONNEAU EXECUTIVE DIRECTOR
 1155 28TH ST SW
 WYOMING, MI 49509

For questions concerning this Invoice please contact
 Motorola at: 1-888-567-7347

00003-00003-00003

Payment Terms: LARGE CONTRACT

Sales Order Number: 0609062560121

Motorola Solutions, Inc. Federal Tax Id: 36-1115800

Invoice Detail

Item	Model Number	Qty	Description	Unit Price	Amount
1		1	BILLING 2ND PARTIAL INVOICE OF 100% OF THE SUBSCRIBER CONTRACT DUE UPON SHIPMENT	3,481,142.70	3,481,142.70
IF YOU HAVE ANY QUESTIONS REGARDING THIS INVOICE PLEASE CONTACT TARA MCCLURE @847-576-6129 OR BY EMAIL: TARA.MCCLURE@MOTOROLASOLUTIONS.COM THANK YOU FOR CHOOSING MOTOROLA SOLUTIONS INVOICE DUE PER TERMS OF THE CONTRACT - NET 30					
SUBTOTAL					3,481,142.70
PLEASE PAY THIS AMOUNT (PAYMENT DUE: PER CONTRACT)					3,481,142.70

Detach here and return bottom portion with your payment

INVOICE NUMBER	CUSTOMER ACCOUNT NUMBER	PAYMENT DUE
41239465	1036542042 0004	PER CONTRACT

Payment Coupon

Invoice Total	Amount Paid
\$3,481,142.70	

Please put your Invoice Number and your Customer Account Number on your check for prompt processing

KENT COUNTY DISPATCH AUTHORITY
 RONALD BONNEAU EXECUTIVE DIRECTOR
 1155 28TH ST SW
 WYOMING, MI 49509

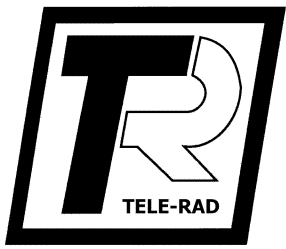


Send Payment To:

MOTOROLA SOLUTIONS

MOTOROLA SOLUTIONS, INC.

13108 COLLECTIONS CENTER DRIVE
 CHICAGO, IL 60693



REMIT TO: Tele-Rad, Inc.
511 E. 8th St.
Holland, MI 49423
(616) 396-3541 Fax: (616) 392-9707

Sales Invoice

Bill To: 1KENCD
KENT COUNT DISPATCH AUTHORITY
1155 28TH ST SW
PO BOX 905
WYOMING MI 49509

Ship to:
KENT COUNT DISPATCH AUTHORITY
1155 28TH ST SW
PO BOX 905
WYOMING MI 49509

Invoice No.: 880911
Invoice Date: 8/16/17

PO No.: 4
Terms: NET 15 DAYS
Payment Due: 8/31/17

Sales Order No. 34053-00
Sales Reps: 7000

Seq#	Ship Qty. B.O. Qty.	Item Description	Unit Price	Disc%	UOM	Extension
1	1.00	PAYMENT 2 - 75% UPON COMPLETIO	404227.35		EA	404,227.35

Subtotal: 404,227.35
Sales Tax: .00
Total Amount: 404,227.35

Balance Due: 404,227.35

Kent County

MPSCS Site Number	Site Name	Latitude		Longitude		Filed Tall Structure Permit	FAA File #	FAA status	Current Information	Ground Elevation	Site Development Information		Legal	Legal
											Existing Tower	New Tower & Size	Lease	Status
6102	Cedar Springs/MPSCS	43 11 48.50	N	83 31 05.80	W	Not Appl		Structural Analysis	Nokia LOS Review Completed	880.8'	475' Guyed Twr			MPSCS Docs Complete
6103	Honor Camp/KCSO	43 12 34.3656	N	85 19 6.5454	W	YES 031117	Soil Boring PASSED, Pyramid filing FAA/MDOT permit	NEPA filed, Nokia performed LOS surveys	Zoning Approved	859'		NEW 300' SS Twr	YES	Approval by Kent Co
6104	Cannonsburg/MPS CS	43 00 49.70	N	85 28 40.50	W	Not Appl		Structural Analysis	Nokia LOS Review Completed	826.9'	475' SS Twr			MPSCS Docs Complete
6105	N Sub/KCSO	43 13 09.10	N	85 41 29.10	W	Not Appl		Structural Analysis.Loading Design	Nokia LOS Review Completed	780.4'	195' SS Twr			Approval by Kent Co
6106	Belknap/Grand Rapids	42 58 41.70	N	85 40 01.80	W	Not Appl		Structural Analysis	Remediation Costs of Steel Concrete Being Determined				YES	In Progress
6107	10 Mile/KCSO	43 06 51.00	N	85 35 55.90	W	Not Appl		Structural Analysis	Nokia LOS Review Completed	901.2'	195' SS Twr			Approval by Kent Co
6108	Burton Street/Grand Rapids	42 55 48.13	N	85 46 21.93	W	YES	Soil Boring PASSED, Pyramid filing FAA/MDOT permit for Height	Offset Issues with Walker Disussion Held, Options Explored, Pending Height Determination by FAA	Detailed Site Plan with View Requested, Talking with MPSCS on Parallel track for Potential Owership	731.7'		NEW 250' SS Twr	YES	In Progress
6109	Gezon WT/Wyoming	42 51 40.40	N	85 42 58.30	W	Not Appl		Lease Needed	Dixon Engineering Is Creating Build Out Plan, Nokia LOS Review Completed	758.9'	160'		YES	Approved
6111	92nd/Private Owner	42 47 47.90	N	85 38 45.50	W	Not Appl	Privately Owned Tower	Reviewing Load Factors due to removal of Microwave Dishes	Remediation Costs of Steel Concrete Being Determined	970.9'	160' SS Twr	Existing 330' SS Twr	YES	In Progress
6112	Kentwood PW/Kentwood	42 53 00.90	N	85 35 47.40	W	YES	Soil Boring PASSED, Pyramid filing FAA/MDOT permit for Height	Site Lease Needed	Zoning Pre Mtg set for August 30	772.5'	170/130 Actual	NEW 170' SS Twr	YES	In Progress
6113	Timpson/KC Road Comm	42 53 21.9516	N	85 23 33.7236	W	YES 031217	2017-AGL-4813-OE	Denied by FAA, Too High	Awaiting Propagation on Altenate Sites	850.4'		NEW 265' SS Twr ??	YES	In Progress
ALTERN	Cumberland / KC Road Comm							Pending Propagation Study	Awaiting Propagation on Altenate Sites			TBD		
6114	Alto Cellular/American Tower	42 47 32.90	N	85 22 11.80	W	Not Appl	Privately Owned Tower	Lease in Legal/Pending Structural Analysis		829.2'	255' SS Twr	Existing 255' Twr	YES	Pending Site
ALTERN	ALTO FD							Pending Propagation Study	Fire Chief Notified of Potential Tower, Awaiting Propagation Map on Site			TBD		
6101	Grand Rapids Dispatch	42 57 53.30	N	85 40 23.40	W	Not Appl		Lease Needed	Nokia Review Completed	634.2'	120' Roof Mount		YES	In Progress
6110	Sheriff Dispatch	42 58 31.00	N	85 37 56.00	W	Not Appl		Lease Approved by Kent Co	Nokia Review Completed	742.2'	300' SS Twr		YES	Approval by Kent Co



To: Administrative Policy Board
From: Executive Director Ronald Bonneau, ENP
Ref: Progress Report – August 28, 2017

1. I continue to attend the Motorola conference calls on Phase II of the P1 CAD project and monitor the progress of the interfaces still due in Phase II. Motorola and the PSAP continue to have weekly conference calls.
2. As reported previously, we have been working with Airbus, through ATT, to resolve some feature set issues in the new Airbus VESTA V4. Kent County, while satisfied that their solutions will be provided at a later date, still are wondering if the solution will be provided as expected. To that end I met with Airbus officials, their new CEO Jeff Robertson is an old friend, at the NENA conference to explain our issue and to let him know that the resolution to this issue needs to be addressed during their next release. He promised to investigate and get back to me.
3. We continue to work with Scott Smith on the following legal issues:
 - a. Develop a lease agreement for site acquisition for new GR radio tower at Burton Street Site.
 - b. Develop a lease agreement and tower remediation for the Belnap tower with Grand Rapids.
 - c. Review the two commercial lease agreements for 92nd Street and ALTO – Pending
 - d. Develop a lease agreement for site usage for the new Kentwood PW radio tower.
 - e. Develop a license agreement with Wyoming for their Gezon WT
 - f. Involved in the setback issues for Zoning of the proposed Burton St tower site in Walker
 - g. Investigate MPSCS building the tower in Walker
4. The exchanged radio equipment from Motorola was received in July and was inventoried by the team on July 12th. All subscriber equipment has now been received with the only outstanding equipment being 100 life line microphones for fire as well as the microwave equipment and racks. As such Kent County was contacted to determine if we can pay the remaining sum due for the subscriber

equipment and I was notified we can proceed with a modified invoice from Motorola that does not include the undelivered life line microphones for fire. Motorola has been advised and is issuing a second partial payment invoice for approval at the August KCDA Board meeting.

5. We met with the Walker City Manager, Planning Director and Attorney on July 11th and discussed resolutions to the set back issues KCDA is facing with the Burton Street radio tower project. We are continuing discussions but Walker has requested a site plan for the Burton Street site that replaces a three legged tower with a 250 foot monopole and landscaping to minimize the tower look in the area as part of their zoning discussions.
 - a. While Walker is sorting through the process involved KCDA is continuing to research if another option would be to have MPSCS site the tower and contract to have it built by Motorola, through our contract, thereafter the tower would belong to MPSCS even though KCDA paid for its construction.
 - b. Scott Smith and I are meeting with MPSCS Legal team on August 31st to discuss this option.

We have conducted, with Grand Rapids approval, a soil boring at the site and the soil boring determined that the site can support a 250 foot monopole. We have filed the Tall Structures permit with the FAA/MDOT for tower site and height due to the private airport close by in Ottawa County.

Additionally, we have obtained the zoning application for the site and are preparing it for submission in September.

6. We were notified by Spencer Township that they have scheduled the Honor Camp special use permit for a hearing on August 2nd in Spencer. Capt Brown attended the Zoning meeting where the plan was approved 4-0. It was then put on the Spencer Township Board agenda. I attended the meeting with the public and the Board on August 15th and the variance and site plan were approved by the township. We will receive a letter of variance from the Board and are free to proceed pending approval of the NEPA application submission.
7. As we reported last month, I filed an application for the Tall Structures permit with the FAA for the Timpson tower site, the first step in the approval process for the site; application number is 2017-AGL-4813-OE. While it was denied originally, we filed the review fee and were notified that the height requested for that tower (400 feet) is too tall for FAA approval. We asked for another review from the FAA and again the height was denied, although they provided an alternate height of 268

feet that they would approve. It does not appear that the Timpson site will be built, therefore we have let the permit application expire.

Motorola engineers have reviewed the reduced height and believe that using an alternative antenna design that they can achieve coverage adequately. The propagation maps provided by Motorola did not show the same level of dB loss and we asked them to re run the propagation maps to show the same penetration as in the original contracts. Motorola is reviewing. We have received the new propagation maps from Motorola for the reduced height on Timpson with the new antenna configuration and are reviewing them at this time.

Due to our concern on this issue for coverage in the SE end of the County we have investigated two other potential sites for new towers, one at Cumberland on Road Commission property and one at the Alto FD. Both site coordinates have been supplied to Motorola to see the coverage and penetration of radio signals and the dB of signal loss if those became alternative sites for Timpson.

8. We have received the site report from Arlen Dykema about what equipment is being removed from the 92nd Street tower site. Motorola is in the process of re-engineer the site for MPSCS specifications and determine if remediation is still needed.
9. Since the soil boring showed it is suitable, we have begun the formal site planning and zoning for the site with Kentwood, as well as have legal prepare a site acquisition and usage lease agreement. We conducted an initial flight path review with FAA for that tower and it appears that we will be permitted to build a 185-foot tower at Kentwood. Pyramid has applied for the formal FAA/MDOT permit application and fee (which we will need to reimbursement Pyramid). We have a follow meeting with the Kentwood officials, prior to filing the formal zoning application, on Weds, August 30th.
10. I requested a \$159,762.45 reimbursement from the Kent County Bond sale proceeds to pay for TeleRad invoices PO 1, PO 2 and PO 3 and to pay the deposit due, per the contract, for PO 4. The funds were received and sent to TeleRad who then ordered the additional fire radio pagers as on PO#4.
 - a. We have received the fire radio pagers and I inventoried and assigned them to fire agencies. The inventory was completed at the Sheriff office on August 16th / 17th again with the assistance of two Kent County Cadets.
 - b. The fire pagers are being stored and programmed at Kent County Sheriff.

- c. On the Board agenda is the resolution to pay the remaining sum of \$404,227.35 to TeleRad.
11. Due to illness, I was unable to attend the APCO conference in Denver. However, Karen Chadwick, ENP had the opportunity to meet some senior official from American Tower and they offered to intercede with the ALTO tower issue for our radio project. I have contacted them and referred the site location to them to secure dialogue on the tower site from AT. Pending at this time.
12. We have received the second installment of the insurance premium for the project and it is included in the voucher of bills for the Board approval.

Respectfully submitted,

Ronald Bonneau, ENP
Executive Director