

DATE: February 8, 2010
TO: Kent County Dispatch Authority Chairperson Curtis Holt
FROM: Ralph H. Gould
SUBJECT: **PROGRESS REPORT** for the February 8, 2010 KCDA Executive Committee Meeting

CAD PROJECT

One of the documents received from Motorola on January 19, 2009 Motorola was flagged during the computer document comparison that I had Varnum, Riddering, Schmidt, and Howlett perform to compare the 14 CAD Contract Documents from December, to the 14 CAD Contract Documents from January. Motorola has replaced this document with the correct revision through an appropriate CAD Contract Addendum that is being submitted today for Curtis Holt's signature. This completes all CAD Contract work and satisfies our requirements for the first CAD milestone payment \$531,671 (20%) to Motorola.

The CAD Project Kick-Off meeting with Motorola staff is scheduled for February 9th and 10th at the Kent County Sheriff's Department. I have asked Motorola to replace the CAD milestone Payment Schedule they distributed in the Meeting documents with one that matches the approved Payment Schedule. The correct version should list the final payment as 20% rather than 10%. Additionally, since we are anticipating Nashville, TN to serve as the test bed for the CAD software, I have requested Motorola to determine differences between the two different CAD revisions listed in these documents, R 3.0 for the final KCDA CAD, and R 2.1 for the Nashville CAD.

Our internal "**PROJECTIONS OF FUTURE KCDA DECISION POINTS AND EXPENSE APPROVALS**" will be updated for the Board at the conclusion of this two-day CAD Kick-Off meeting (an interim update is at the end of this Progress Report).

Motorola has also just completed a CAD Project Kick-Off meeting for their new CAD project near Minneapolis-St. Paul, the 44 government unit LOGIS project. However, this installation is not expected to impede our CAD installation.

AT&T 9-1-1 CALL COUNTS AND FUTURE WORK

In addition to the updated AT&T 2004 – 2009 9-1-1 call volumes distributed at the January Administrative Policy Board Meeting, I also have asked AT&T to estimate their schedule and any possible charges for the changes to 9-1-1 call routing in Kent County.

NEW KENT COUNTRY 9-1-1 SERVICE PLAN

Currently I am drafting the new Kent County 9-1-1 Service Plan that we will need in place to implement the KCDA Strategic Plan and will be caucusing with the Michelle Young, Karen Chadwick, and other 9-1-1 points in the County as Plan revisions are developed.

9-1-1 CUSTOMER PREMISE EQUIPMENT (CPE)

Michelle Young and Karen Chadwick will provide an updated report on their 9-1-1 CPE discussions with Advanced Wireless Technologies.

PUBLIC SAFETY ANSWERING POINT REIMBURSEMENTS

Following approval for the CAD Administrator/QC Manager for each PSAP at the KCDA Administrative Policy Board Meeting on January 25, 2010, Cpt. Michelle Young and

Communications Manager Karen Chadwick will be bringing requests forward for PSAP start up expenses.

PSAP TO PSAP, CAD, AND 9-1-1 COMMUNICATION LINKS

A meeting with Kent County IT will be arranged in the near future to formulate written technical and performance requirements for the networking between the 9-1-1 PSAP's and all CAD locations, and also with Kent County Mapping and Property Description for CAD Geo-File preparation work.

VOICE RADIO SYSTEM REPLACEMENT

Tom Miller from Motorola has been rescheduled by Jennifer DeHaan to meet with KCDA on February 22nd to review potential grant and other radio system funding sources.

PROJECTIONS OF FUTURE KCDA DECISION POINTS AND EXPENSE APPROVALS

In addition to the future KCDA decision points shown on the '**PROJECTED KCDA BOARD DECISION POINTS AND PAYMENTS**' for CAD, the following decision points are also projected for other projects and activities:

Tentative Approval for PSAP Start Up Expenses	(February, 2010)
Approval of Revised 9-1-1 Call Routing and PSAP Contracts	(February, 2010)
Approval for PSAP 9-1-1 Staffing Reimbursement and 2010 Start Date	(February, 2010)
Approval of Tentative 9-1-1 Service Plan with new PSAP Call Routing	March, 2010
Approval of Contract with Kent IT for WAN services	March, 2010
Approval of Contract with CORE for Talon Mobile Work	March, 2010
Approval of Contract with New World for CAD mobile interface work	March, 2010
Approval of Purchase from Selected 9-1-1 CPE Contractor	March, 2010
Approval to Purchase Spectracom Time Sync. System (need 9-1-1 CPE)	March, 2010
News Conference/Community Update – 9-1-1 Call Routing Plans	April, 2010
Approval of Prelim.Contract for Dispatch Medical Software for CAD tests	May, 2010
Approval of posting for permanent Executive Director	September, 2010
Tentative Approval of PSAP to PSAP 9-1-1 Operation Plans	October, 2010
News Conference/Community Update – Tentative 9-1-1 Cutover Plans	October, 2010
Interviews for permanent Executive Director	November, 2010
Approval of tentative 9-1-1 Routing Cut-Over Date	November, 2010
Selection of permanent Executive Director	December, 2010
News Conference – Final 9-1-1 Cutover	January, 2010

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